

Barrett Township Supervisors
April 12, 2017

A regular meeting of the Barrett Township Supervisors was held on Wednesday, April 12, 2017 at the Barrett Township Building on Route 390 in Mountainhome, PA. The meeting was called to order at 5:30 p.m. by Secretary William Pipolo, Jr.

Present: William Pipolo, Jr., Benjie Labar, John Seese, Solicitor Todd Weitzmann, Pam Gardsy, Jeryl Rinehart and the public. Ralph Megliola and Loree Guthrie were absent.

There were no public comments on the agenda items.

The minutes of the March 22, 2017 meeting were approved on a motion made by William Pipolo, Jr. and seconded by John Seese and carried. All the Supervisors voted aye.

John Seese made a motion to approve the payment of the following bills:

- March 22, 2017 - General Fund - \$ 18,997.28, Road Machinery Fund – \$ 500.00, Library Fund - \$ 5,882.37, Ambulance Fund - \$ 1,960.67, Fire Fund – \$ 1,106.48
- March 29, 2017: General Fund - \$ 52,455.62, Ambulance Fund - \$ 2,067.14, Library Fund - \$ 6,201.71, Fire Fund - \$ 462.84, Park and Recreation Fund - \$ 543.98
- April 5, 2017: General Fund - \$ 6,844.47, Ambulance Fund - \$ 1,431.96, Library Fund - \$ 4,296.29, State Fund - \$ 438.81, Park and Recreation Fund - \$ 54.69, Open Space Fund - \$ 860.99, LST Fund - \$ 1,661.54

The motion was seconded by Benjie Labar and carried. All the Supervisors voted aye.

Reports:

a. The Treasurer's Report was read. On a motion made by William Pipolo, Jr. and seconded by Benjie Labar and carried, the report was accepted as read.

b. The High Acres Park Committee Report was read. On a motion made by William Pipolo, Jr. and seconded by John Seese and carried, the report was accepted as read.

Old Business:

a. It was noted that the Zoning Board Hearing for Robert Mathewson, 2471 Route 390 is scheduled for Monday, April 24, 2017 at 6:00 p.m. at the Municipal Building.

b. Discussion was held on setting the date for the Public Hearing on the Zoning Map changes. William Pipolo, Jr. made a motion to schedule the Public Hearing for Wednesday, May 24, 2017 at 8:00 a.m. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

c. A letter was received from the Monroe County Office of Voter Registration and Elections reminding the Supervisors that the Municipal Election is Tuesday, May 16, 2017.

d. A letter was received from the Monroe County Planning Commission informing the Supervisors that they will be receiving a funding through the Monroe County Universal Signage Program for the installation of a property identification sign at Ice Lake in the amount up to \$ 2,228.

e. A letter was received from Kirk, Summa & Co., LLP with the Annual Audit and Financial Report and the Condensed Financial Statement for the year ended December 31, 2016.

f. Discussion was held on the letter from the Monroe County Waste Authority concerning the electronic collection program at Township Clean Up. John Seese made a motion to charge a handling fee of \$ 10.00 for televisions and electronics for Township Clean Up. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

g. William Pipolo, Jr. made a motion to accept the 2017 Barrett Township Volunteer Fire Company Fire Police Roster. The motion was seconded by John Seese and carried. All Supervisors voted aye.

h. Discussion was held on Service Agreement with Office Direct for the copier. William Pipolo, Jr. made a motion to approve the Service Agreement with Office Direct. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

i. It was noted that two proposals were received for the fertilization of the baseball field at High Acres Park. The proposal for Destination Landscaping was \$ 1,625.00. The proposal for Mountain Landscaping was \$ 975.00. William Pipolo, Jr. made a motion to accept the proposal from Mountain Landscaping in the amount of \$ 975.00. The motion was seconded by John Seese and carried. All Supervisors voted aye.

j. Discussion was held on getting proposals for the roofs at the Gunderson property and the C.A.M.E. Building. William Pipolo, Jr. made a motion to table the

proposals for the roofs to a later date until more quotes could be received. The motion was seconded by John Seese and carried. All Supervisors voted aye.

i. Discussion was held on waiving the zoning fee of \$ 75.00 for the Public Safety Tower for the Monroe County Control Center. William Pipolo, Jr. made a motion to waive the zoning fee for the Monroe County Control Center. The motion was seconded by John Seese and carried. All Supervisors voted aye.

New Business:

a. Benjie Labar made a motion to approve the payroll for March 28, 2017 in the amount of \$ 24,232.07 for gross wages, \$ 743.15 for state liability, \$ 6622.19 for federal tax liability, \$ 18,464.17 for net wages. The motion was seconded by John Seese and carried. All Supervisors voted aye.

b. A letter was received from The Monroe County Conservation District notifying the Supervisors that they received a Notice of Termination form for the new Hospitality Center at Spruce Lake Retreat and a final site inspection was conducted. The site inspection found that the earth disturbance activities authorized by the N.P.D.E.S. permit have been concluded.

c. A letter was received from the Monroe County Conservation District informing the Supervisors that they conducted an inspection of earth disturbance activities at the Barrett Elementary School Demo and they have enclosed an inspection report.

d. A letter was received from the Monroe County Board of Assessment with the Interim Reports effective March 31 2017.

e. William Pipolo, Jr. made a motion to adopt Resolution No. 041217 for following the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008. The motion was seconded by John Seese and carried. All Supervisors voted aye.

f. A letter was received from the Pocono Mountain Media Group informing the Supervisors that effective May 1, 2017, they will be increasing some of their rates for advertising in the Pocono Record.

g. William Pipolo, Jr. made a motion to appoint Patricia J. Michael, Pocono Township Tax Collector as the Deputy Tax Collector for Monroe County. The motion was seconded by John Seese and carried. All Supervisors voted aye.

h. A letter was received from the Department of the Army, Corps of Engineer authorizing Eugene Evans, Blue Ridge Peat Farm, Inc. to discharge dredged and/or fill material in association with peat extraction activities to the Lower Bog.

i. A letter was received from the PA DEP acknowledging receipt of notification to use and register the General Permit for the bridge repair for Karen Tetor.

j. A letter was received from the Monroe County Conservation District acknowledging the receipt of the application for an Erosion and Sediment Control Plan on March 24, 2017 for the Aqua PA Mountainhome water main replacements.

k. A copy of a letter was received from Skytop Lodge to State Representative Rosemary Brown thanking her for sponsoring Act 50 of 2016. This legislation has ensured that Skytop may not be regulated as a public utility.

l. A letter was received from the Kettle Creek Environmental Fund requesting the Supervisors consider being a sponsor of their 26th Annual Dinner/Auction for a donation of \$ 500.00 or more. William Pipolo, Jr. made a motion to table the request for a donation at this time. The motion was seconded by John Seese and carried. All Supervisors voted aye.

m. Discussion was held on purchasing two Volunteer Banners for the Roadside Beautification Committee when they are cleaning up along the roads. The banners will be purchased when the Committee has dates scheduled.

Miscellaneous:

a. It was noted that there were no certificates of insurance received.

William Pipolo, Jr. made a motion to go into Executive Session to discuss possible litigation at 6:43 p.m. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to reconvene the meeting 6:53 p.m. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion regarding the litigation matter with the Pocono Mountain Regional Police Commission to authorize Solicitor Todd Weitzmann to sign the Defense Indemnification and Common Interest Agreement conditioned on the approval of the agreement by all the Municipalities and confirmation from Insurance Defense that the Agreement will not in any way impair our rights to insurance coverage. The motion was seconded by John Seese and carried. All Supervisors voted aye.

As there was no further business or public comment, William Pipolo, Jr. made a motion to adjourn the meeting at 6:55 p.m. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Respectfully submitted,

