

**Barrett Township Supervisors
Minutes of Regular Meeting on April 22, 2020**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, April 22, 2020 at the Barrett Township Municipal Building on Route 390 in Mountainhome, PA. William Pipolo, Jr. made a motion to close the previous meeting from April 8, 2020. The motion was seconded by John Seese and carried. All Supervisors voted aye. The meeting was called to order at 8:00 a.m. by Chairman William Pipolo, Jr.

Present: Patti O’Keefe, May LaBar, Benjie LaBar, William Pipolo, Jr., John Seese, Pam Gardsy, Jeryl Rinehart and the public.
There were no public comments on the agenda items.

The minutes of the April 8, 2020 meeting were approved on a motion made by William Pipolo, Jr. and seconded by May LaBar and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to approve the payment of the following bills:

- April 8, 2020: General Fund - \$ 4,000.10, Park and Recreation Fund – \$ 226.40, State Fund – \$ 397.51, Fire Fund – \$ 61,015.13
- April 15, 2020: General Fund - \$ 7,907.18, Park and Recreation Fund – \$ 4,348.60, Ambulance Fund – \$ 2,869.61, Library Fund - \$ 8,617.73, LST Fund - \$ 925.28, Fire Fund – \$ 565.00

The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye

Reports:

a. The Treasurer’s Report for March was read. On a motion made by William Pipolo, Jr. and seconded by Patti O’Keefe and carried, the report was accepted as read. All Supervisors voted aye.

b. The Ambulance Report for March was read. There were 41 incidents in Barrett Township bringing the year to date to 113 incidents. P.M.R.E.M.S. responded to 471 incidents in March for a yearly total 1,567. On a motion made by William Pipolo, Jr. and seconded by Patti O’Keefe and carried, the report was accepted as read. All Supervisors voted aye.

c. The Roadmaster’s Report for March was read. On a motion made by William Pipolo, Jr. and seconded by May LaBar and carried, the report was accepted as read. All Supervisors voted aye. John Seese gave an update on the repair to the Belt Loader. He contacted Stephenson Equipment after the last meeting and confirmed the repairs to be done and they are working on it and should have it back in approximately one week.

Old Business:

a. William Pipolo, Jr. made a motion to approve the Policy on Utilization During Covid-19 Pandemic, contingent on Solicitor Todd Weitzmann correcting Section 3.C. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

New Business:

a. William Pipolo, Jr. made a motion to approve the payroll for April 7, 2020, in the amount of \$ 22,622.64 for gross wages, \$ 693.76 for state liability, \$ 5,369.90 for federal tax liability and \$ 17,941.55 for net wages. The motion was seconded by John Seese and carried. All Supervisors voted aye.

b. A letter was received from Nick Klein requesting to hold the 7th Annual 2020 Pocono Plateau Hero Dash Festival on Saturday, September 19, 2020. John Seese made a motion to table the request until further notice. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.

c. A letter was received from Monroe County Chief Clerk/Administrator, Greg F. Christine informing the Supervisors that they were told that Governor Wolf will sign legislation authorizing counties and municipalities to extend the discount period for the payment of property taxes to August 31, 2020 and the base period date to December 31, 2020. The County Commissioners plan to adopt a resolution adopting the dates and encourage the Supervisors to adopt the same dates as the county.

d. William Pipolo, Jr. made a motion to adopt Resolution No. 042220, extending the discount period for the payment of property taxes to August 31, 2020 and the base period date to December 31, 2020. The motion was seconded by May LaBar and carried. All Supervisors voted aye.

Correspondence:

a. A letter was received from PA DEP informing the Supervisors that they and Monroe, Wayne, and Pike County Conservation have reviewed the NPDES Permit Application and identified technical deficiencies and determined the submission is incomplete.

b. A letter was received from PA DEP informing the Supervisors that they have reviewed and approved the Statewide Health Final Report for the heating oil spill at 664 Lenape Lane.

Miscellaneous:

a. It was noted that a certificate of insurance was received from Asphalt Maintenance Solutions LLC.

May LaBar requested updates on numerous items. The office will remain closed and the schedule for the office personnel will stay the same during the Stay at Home Order. The Maintenance Department personnel are back working and are implementing the State Guidelines with cleaning the trucks and equipment and practicing safe distancing.

It was noted that the Performance Bond was included in the bid for the 2020 Paving Projects.

John Seese made a motion to cancel Township Clean Up for the month of May and June will be on hold until further notice. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to ratify the advertisement on April 8, 2020 for the 2019 Audit prepared by Kirk Summa & Company LLC. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

Pam Gardsy gave an update on the Old Canadensis Hill Bridge Grant Project. Rettew Associates Inc. resubmitted the plan to PennDot and are currently waiting on their approval. Monthly conference calls have been done with Christie Barry from PennDot to confirm the status of the Multi – Modal Grant. The contract is in place for the Local Shared Account grant and Pam will start submitting for reimbursements for the preliminary costs of the engineering fees for Rettew Associates Inc.

Pam Gardsy also gave an update on the Community Park at Ice Lake. They have been moving forward with the D.C.N.R. grant with submitting an updated timeline, preparing a materials list and obtaining bids for the electrician. The D.C.E.D grant is for the next phase and Pam has been working on obtaining support letters and will be submitting the grant application on May 31st.

Jeryl Rinehart gave an update on the violations for Zoning and Property Maintenance at 1374 Route 390. Another complaint was received about the number of vehicles being worked on and blocking the right of way to the storage units. William Pipolo, Jr. made a motion to have Jeryl Rinehart prepare the violations and proceed to file them at District Magistrate office when the office reopens. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

It was noted that the 2020 Paving Projects are on hold until the Stay at Home Order is lifted, and quarries and construction facilities are reopened.

Discussion was held on keeping High Acres Park closed until further notice. The Supervisors will re-evaluate opening the park in the future.

As there was no further business or public comment, William Pipolo, Jr. made a motion to recess the meeting at 8:44 a.m. The motion was seconded by John Seese and carried. All Supervisors voted

Respectfully submitted,

May LaBar, Secy.