

**Barrett Township Supervisors
March 28, 2018**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, March 28, 2018 at the Barrett Township Building on Route 390 in Mountainhome, PA. The meeting was called to order at 8:00 a.m. by Chairman William Pipolo, Jr.

Present: Benjie Labar, Patti O'Keefe, William Pipolo, Jr., Grant Hilfiger, John Seese, Pam Gardsy, Jeryl Rinehart and the public.

There were no public comments on the agenda items.

The minutes of the March 14, 2018 meeting were approved on a motion made by William Pipolo, Jr. and seconded by Grant Hilfiger and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to approve the payment of the following bills:

- March 14, 2018 - General Fund - \$ 15,365.46, Park and Recreation Fund – \$ 98.15, Fire Fund - \$ 245.24, State Fund - \$ 1,789.59
- March 21, 2018 - General Fund - \$ 19,880.31, Fire Fund - \$ 1,257.24, Park and Recreation Fund – \$ 384.00, Library Fund - \$ 6,329.36, Ambulance Fund – \$ 2,109.64

The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

Reports:

a. The Roadmaster's Report was read. On a motion made by Benjie Labar and seconded by Grant Hilfiger and carried, the report was accepted as read.

b. The Police Report was read. On a motion made by William Pipolo, Jr. and seconded by Grant Hilfiger and carried, the report was accepted as read. All Supervisors voted aye.

Old Business:

a. William Pipolo, Jr. made a motion to have Solicitor Todd Weitzmann advertise the Alarm Ordinance for adoption. The motion was seconded by John Seese and carried. All Supervisors voted aye.

b. It was noted that Township Engineer Deanna Schmoyer will attend the Supervisors Workshop on Wednesday, April 18th at 8:00 a.m. to discuss septic holding tanks and central sewage systems.

c. Discussion was held on purchasing signs for High Acres Park. Barrett Signs submitted a quote for two (2) entrance ahead signs, two (2) A-frames signs and four (4) double sided sign faces in the amount of \$ 1488.00. Grant Hilfiger suggested

purchasing the entrance sign also. Pam Gardsy will contact Frank Del Nero from Barrett Signs to redo the quote and add the entrance sign. William Pipolo, Jr. made a motion to move forward with ordering the signs and the entrance sign if the price is the same as the entrance ahead signs. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye. Discussion was also held on purchasing a utility vehicle to be used at High Acres Park for \$ 950.00 from Federal Surplus. John Seese will find out if the utility vehicle can be street legal.

New Business:

a. William Pipolo, Jr. made a motion to approve the payroll for March 13, 2018 in the amount of \$ 19,759.99 for gross wages, \$ 605.86 for state liability, \$ 5,028.41 for federal tax liability, \$ 15,303.27 for net wages. The motion was seconded by Grant Hilfiger and carried. All Supervisors voted aye.

b. A proposal was received from Destination Landscaping to fertilize the field at High Acres Park. Discussion was held on getting a proposal from Destination Landscaping for spraying for ticks at the Dog Park and High Acres Park instead of fertilizing the field at High Acres Park.

c. A letter was received from the Liquor Control Board with a refund in the amount of \$ 600.00 for license fees.

d. William Pipolo, Jr. made a motion to approve the service agreement with Office Direct for the copier in the amount of \$ 499.00. The motion was seconded by John Seese and carried. All Supervisors voted aye.

e. An email was received from Dawn Pugh, Deputy Director of the Monroe County Tax Claim Bureau requesting the Supervisors waive the penalty and interest charges incurred by Katherine Heleniak. William Pipolo, Jr. made a motion to waive the penalty and interest charges. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

f. William Pipolo, Jr. made a motion to reimburse Patti O'Keefe for the expenses for her attendance at the 2018 PSATS BootCamp Sessions for a cost of \$ 99.00 and 144 miles for two sessions. The motion was seconded by John Seese and carried. Patti O'Keefe abstained. All other Supervisors voted aye.

g. A letter was received from the Monroe County Conservation District informing the Supervisors of the proposed minor changes to the approved E & S Plan and Narrative for the Buck Hill Inn Demolition.

h. It was noted that the 2017 Annual Audit and Financial Report was received from Kirk, Summa & Co. William Pipolo, Jr. made a motion to advertise the Report in the Pocono Record and to accept the 2017 Annual Audit and Financial Report. The motion was seconded by John Seese and carried. All Supervisors voted aye.

i. A letter was received from Bernard J. Schloder, personal representative for the Estate of Norman S. Golten informing the Supervisors that the family's wishes were to donate a .17 acre parcel to the Township. Discussion was held on if the parcel is surrounded by the Gunderson property owned by Barrett Township on Spruce Cabin Road. John Seese will speak to Terry Martin to determine if the parcel is near the Gunderson property and the cost to survey it. Jeryl Rinehart will contact George Basila at the Monroe County Planning Commission to clarify the location of the parcel.

Miscellaneous:

a. It was noted that a certificate of insurance was received from J.C. Home Improvements.

William Pipolo, Jr. made a motion to go into Executive Session at 9:05 a.m. to discuss personnel matters. The motion was seconded by Grant Hilfiger and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to reconvene the meeting at 9:40 a.m. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to terminate the employment of Edward Manhart from the Maintenance Department. The motion was seconded by John Seese and carried. All Supervisors voted aye.

As there was no further business or public comment, William Pipolo, Jr. made a motion to adjourn the meeting at 9:40 a.m. The motion was seconded by Grant Hilfiger and carried. All Supervisors voted aye.

Respectfully submitted,

