

**Barrett Township Supervisors
May 24, 2017**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, May 24, 2017 at the Barrett Township Building on Route 390 in Mountainhome, PA. The meeting was called to order at 8:00 a.m. by Vice Chairman William Pipolo, Jr.

**Present: William Pipolo, Jr., Benjie Labar, John Seese, Ralph Megliola, Pam Gardsy, Jeryl Rinehart and the public. Loree Guthrie was absent.
There were no public comments on the agenda items.**

The minutes of the May 10, 2017 meeting were approved on a motion made by William Pipolo, Jr. and seconded by John Seese and carried. All the Supervisors voted aye.

William Pipolo, Jr. made a motion to approve the payment of the following bills:

- May 10, 2017: General Fund - \$ 10,122.84, Library Fund - \$ 35,584.00, Ambulance Fund - \$ 11,860.85, State Fund - \$ 1,480.09, LST Fund - \$506.00, Road Machinery Fund - \$ 19,667.62, Park and Recreation Fund - \$ 7,359.70**
- May 17, 2017: General Fund - \$ 16,622.00, Fire Fund - \$ 919.84, Library Fund – \$ 1,142.23, Ambulance Fund - \$ 380.73, Park and Recreation Fund - \$ 35.00**

The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

Reports:

a. The Roadmaster's Report was read. On a motion made by William Pipolo, Jr. and seconded by Benjie Labar and carried, the report was accepted as read.

b. The High Acres Park Committee Meeting Minutes were read. On a motion made by William Pipolo, Jr. and seconded by John Seese and carried, the minutes for the Environmental Advisory Committee were accepted as read.

Paul Pugielli from Brown and Brown Insurance was present to discuss updates and changes to the insurance policies. Ralph Megliola made a motion to approve the new premiums for 2017. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.

Subdivision/Land Development:

a. Spruce Lake Retreat Activity Center, Preliminary/Final Land Development Plan, Keystone Consulting Engineers, Inc. – Mark Swartley from Spruce Lake Retreat and Darrin Heckman from Keystone Consulting Engineers, Inc. were present to discuss the land development plan. Keystone Engineering has submitted a proposed land development located on the western side of Creek Road (S.R.0447) at

the intersection with Sky High Lane and Miller Road. The existing property is located within the CRH, Commercial Resort/Hotel Zoning District. The existing property has an area of 240 acres and consists of an existing religious retreat including lodging and camping, and indoor and outdoor recreation facilities. The existing property is served by on-lot water and sewer. The remainder of the property consists of lawn and woodlands. The Applicant is proposing a 14, 880 square feet activity center to be utilized for indoor recreation and additional meeting/activity rooms for guests of the retreat. The proposed activity center will replace existing basketball courts and will include concrete and gravel walkways. Two (2) rain gardens are proposed to control the increase in stormwater runoff and volume. It was noted that the Completeness Notification Letter for the Individual N.P.D.E.S. Permit for Stormwater Discharges Associated with Construction Activities was received from the Monroe County Conservation District. Mark Swartley submitted a letter requesting a waiver of the Performance Guarantee. Ralph Megliola made a motion to waive the Performance Guarantee. The motion was seconded by John Seese and carried. All Supervisors voted aye. It was noted that the Planning Commission recommended approval of the land development plan conditioned on the comments from Township Engineer Jon Tresslar's No. 3 Review Letter dated April 4, 2017 being addressed and if there are any substantial changes as a result of the N.D.P.E.S. Permit review that the plan should come back to Jon Tresslar for his review. It was also noted that the Planning Commission endorses the permission from the Board of Supervisors for an area of the steep slopes to be disturbed near the activity center. Ralph Megliola made a motion to approve the land development plan contingent on approval by the Monroe County Conservation District. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Old Business:

- a. It was noted that the Memorial Day Ceremony will be held at High Acres Park on Monday, May 29, 2017 at 3:00 p.m.
- b. It was noted that the Zoning Board Hearing for Buck Hill Falls Company and Buck Hill Water Company is scheduled for Tuesday, June 6, 2017 at 6:00 p.m. at the Municipal Building.
- c. Discussion was held on the Volunteer Banner for the Beautification Committee. Ralph Megliola made a motion to purchase the banner for approximately \$ 50.00. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

New Business:

a. Ralph Megliola made a motion to approve the payroll for May 9, 2017 in the amount of \$ 29,860.70 for gross wages, \$ 915.98 for state liability, \$ 9216.97 for federal tax liability, 21,457.59 for net wages. The motion was seconded by William Pipolo, Jr and carried. All Supervisors voted aye.

b. John Seese made a motion to approve making Mark Keiper a full time employee on the Maintenance Department. The motion was seconded by Ralph Megliola and carried. All Supervisors voted aye.

c. A letter was received from Nicole Hilfiger expressing her interest in being appointed to the High Acres Park Committee. William Pipolo, Jr. made a motion to appoint Nicole Hilfiger to the High Acres Park Committee. The motion was seconded by John Seese and carried. All Supervisors voted aye.

d. A letter was received from PA DEP informing the Supervisors that the application has been approved for the N.P.D.E.S. permit for Stormwater Discharges Associated with construction activities from Pheasant Lane at Buck Hill Falls to Unnamed Tributary to Brodhead Creek.

e. A letter was received from AmeriGas concerning the price contract and the new proposed rate will be their Area Index (their cost + \$.50. William Pipolo, Jr. made a motion to accept the price contract and the new proposed rate. The motion was seconded by Ralph Megliola and carried. All Supervisors voted aye.

f. Two letters were received from the Monroe County Conservation District concerning the Turner Residence at Flying Dollar Airport on Dutch Hill Road. The first letter stated that the application for an Erosion and Sediment Control Plan has been reviewed and checked for completeness. The second letter stated that they have reviewed the Erosion and Sediment Control Plan and found it adequate.

Miscellaneous:

a. It was noted that certificate of insurance was received from Pencor Services, Inc. and Property Preserve & Handyman Service LLC.

Discussion was held on hiring Richard Luthcke as a consultant to help install the fence at the Dog Park. Ralph Megliola made hire Richard Luthcke for no more than 16 hours at \$ 35.00 per hour. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.

Ralph Megliola made a motion to go into Executive Session to discuss personnel matters at 8:40 a.m. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Ralph Megliola made a motion to reconvene the meeting 9:15 a.m. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.

John Seese made a motion to purchase a cargo truck from the Government Surplus in Harrisburg in the amount of \$ 7,500.00. The motion was seconded by Ralph Megliola and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to accept the bid proposal from Continental Roofing for the replacement of the roof in the amount of \$ 7,500.00 at the C.A.M.E. Building. The motion was seconded by John Seese and carried. All Supervisors voted aye.

As there was no further business or public comment, Ralph Megliola made a motion to adjourn the meeting at 9:15 a.m. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.

Respectfully submitted,

Terry Rinehart