

**Barrett Township Supervisors  
Minutes of Regular Meeting on September 13, 2023**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, September 13, 2023, at the Municipal Building on Route 390 in Mountainhome, PA. The meeting was called to order at 5:30 p.m. by Chairman Pam Gardsy.

Present: Pam Gardsy, Darryl Speicher, John Seese, Patti O'Keefe, Solicitor Todd Weitzmann, and the public. Kelly Slinger and Jeryl Rinehart were absent.  
There were no public comments on the agenda items.

The Minutes of the August 23, 2023 Meeting were approved on a motion made by Pam Gardsy and seconded by John Seese. All Supervisors voted aye.

Pam Gardsy made a motion to approve the payment of the following bills:

- August 9, 2023 - General Fund - \$ 9,326.33 Administrative Recreation Complex Fund - \$ 314,010.90, Park and Recreation Fund - \$ 260.39, Open Space Fund - \$ 1,590.62, Library Fund - \$ 506.33, Ambulance Fund - \$ 168.63, Fire Fund - \$ 3,063.41, LST Fund - \$ 655.66, State Fund - \$ 466.08
- August 16, 2023 - General Fund - \$ 10,422.68, Administrative Recreation Complex Fund - \$ 8,270.64, Park and Recreation Fund - \$ 1,021.17, Fire Fund - \$ 291.87, Open Space Fund - \$ 1,505.99, State Fund - \$ 1,050.69, Library Fund - \$ 140.94, Ambulance Fund - \$ 46.91
- August 23, 2023 - General Fund - \$ 57,516.86, Park and Recreation Fund - \$ 953.03, Open Space Fund - \$ 135.73, Administrative Recreation Complex Fund - \$ 220.08
- August 30, 2023 - General Fund - \$ 11,963.08, Park and Recreation Fund - \$ 299.95, Administrative Recreation Complex - \$ 73,828.87

The motion was seconded by John Seese and carried. All Supervisors voted aye.

**Reports:**

a. The Treasurer's Report for August was read. On a motion made by Pam Gardsy and seconded by John Seese and carried, the report was accepted as read. All Supervisors voted aye.

b. The S.E.O. (1), Zoning (6) and Building (5) Reports for August were read. On a motion made by Pam Gardsy and seconded by Darryl Speicher and carried, the reports were accepted as read. All Supervisors voted aye.

**Subdivision/Land Development/Lot Combination:**

a. JD Pocono, LLC, 128 Robinson Lane, Keystone Consulting Engineers, Inc., Minor Subdivision Plan - The Applicant is proposing to subdivide the 7.39-acre lot into two lots. Proposed Lot 1 is an approximately 1.25-acre lot, and proposed Lot 2 is an approximately 6.13-acre lot. Proposed Lot 1 has an existing house and Lot 2 has an existing house footprint. The parcels are zoned MU-V, Mixed Use Village. Discussion was held on the ownership of the existing roads. John Seese made a motion to table the minor subdivision plan until Keystone Consulting Engineers provides descriptions for the road dedication and the vacating of roads. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

b. GH Properties, LLC and Mountainhome Village Center, Route 390, Brian D. Courtright, PLS, Minor Subdivision Plan - The Applicant (GH Properties, LLC & Mountainhome Village Center) are proposing to subdivide a portion of one lot (Tax ID - 1.15.1.86) and combine it with another lot (Tax ID 01.15.1.85), as stated on the Township Application that was submitted. The plans are proposing to subdivide a portion of the lot with Tax ID 01.15.1.84 (approximately 23,025

sq. ft.) and combine it with Tax ID 01.15.1.85. The lots zoned MU-V, Mixed Use – Village District. Parcel Tax ID 01.15.1.85 is currently developed with an existing commercial building and Parcel ID 01.151.84 appears to be vacant. There appears to be a discrepancy with what is proposed on the plan. The Monroe County GIS shows the property owned by Mountainhome Village Center as one lot and the original subdivision shows that there are separate lots. Township Engineer Deanna Schmoyer spoke with Bobbi Halterman, Monroe County Senior Mapper. She has no information that the lots were consolidated and is shown as one lot and is requesting a letter from the Supervisors making the property separate lots. Solicitor Todd Weitzmann advised that the Township treats them as separate lots because that was the last thing the Township did, based on the original subdivision plan. Todd and Deanna will prepare a letter to Monroe County requesting the property be individual lots. Grant Hilfiger will purchase the property and bring the plan back to the Supervisors for approval for a lot combination plan. Pam Gardsy made a motion to authorize the Solicitor and Township Engineer to prepare the letter to the Monroe County Assessment Office to consider the lots to be as previously subdivided. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Old Business:

a. Pam Gardsy gave an update on the Barrett Administrative and Recreation Complex. John Seese made a motion to continue to use JanPro for cleaning services for the administrative offices and the meeting room. The motion was seconded by Pam Gardsy and carried. All Supervisors voted aye. It was noted that the cost would increase from \$ 280.00 per month to \$ 399.00 per month due to the increase in the size of the rooms.

b. The Change Order for the 2023 Paving Project was tabled for Executive Session.

New Business:

a. Pam Gardsy made a motion to approve the payroll for August 22, 2023, in the amount of \$ 17,836.20 for gross wages, \$ 547.58 for state liability, \$ 4,344.07 for federal tax liability and \$ 14,016.72 for net wages. The motion was seconded by John Seese and carried. All Supervisors voted aye.

b. John Seese made a motion to approve Resolution No. 091323 for the Approval for Submission of the LSA Grant Application in the amount not to exceed \$ 398,024.89 from the Department of Community and Economic Development to be used for the paving of the access road and parking lots of the Administrative and Recreation Complex. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

c. Pam Gardsy made a motion to have Janine Sopko, Administrative Assistant, go from part time to full time. The motion was seconded by John Seese and carried. All Supervisors voted aye.

d. Pam Gardsy made a motion to approve Resolution No. 091323-A to authorize the sale of the old Municipal Building. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

e. Pam Gardsy made a motion to approve Troop 89 Cub Scouts using the back parking lot for their bike rodeo on Monday, September 25, 2023, contingent on organizing the contractors will not be utilizing the area. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Correspondence:

a. A letter was received from PA DEP informing the Supervisors that they are undertaking an evaluation that may result in regulatory change to the possible redesignations of the Brodhead Creek.

b. A letter was received from PA DEP informing the Supervisors that they have prepared the draft Individual NPDES Permit for Discharges of Stormwater associated with Construction Activities for Bestway Facility Expansion.

Miscellaneous:

a. It was noted that certificates of insurance were received from Johnson Controls US Holding, LLC, Barrett Signs, Palmetto Solar, LLC and Sunshine Flooring LLC.

Pam Gardsy reported that Harry Ladlee with Keystone Sealcoating has offered his time and materials to paint lines for the basketball court at High Acres Park.

Pam Gardsy made a motion to go into Executive Session at 6:10 p.m. to discuss possible litigation. The motion was seconded by John Seese and carried. All Supervisors voted aye.

John Seese made a motion to reconvene the meeting at 6:34 p.m. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

John Seese made a motion to pay \$ 18,425.00 to H & K Group for additional paving for the 2023 Paving Project. The motion was seconded by Pam Gardsy and carried. All Supervisors voted aye.

As there was no further business or public comment, Pam Gardsy made a motion to adjourn the meeting at 6:36 p.m. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Respectfully submitted,

