

**Barrett Township Supervisors
Minutes of Regular Meeting on September 8, 2021**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, September 8, 2021, at the Municipal Building on Route 390 in Mountainhome, PA. The meeting was called to order at 5:30 p.m. by Vice Chairman Patti O'Keefe.

Present: Patti O'Keefe, John Seese, Benjie LaBar, Pam Gardsy, Jeryl Rinehart and the public. May LaBar and William Pipolo, Jr. was absent.
There were no public comments on the agenda items.

The minutes of the August 25, 2021, meeting were approved on a motion made by Patti O'Keefe and seconded by Benjie LaBar and carried. All Supervisors voted aye.

Patti O'Keefe made a motion to approve the payment of the following bills:

- August 25, 2021 - General Fund - \$ 60,651.34, Fire Fund - \$ 1,427.00, Library Fund - \$ 219.42, Ambulance Fund - \$ 73.03

The motion was seconded by John Seese and carried. All Supervisors voted aye.

Patti O'Keefe made a motion to approve the payment of the following bills:

- September 1, 2021 - General Fund - \$ 75,037.53, Open Space Fund - \$ 8,109.05, Park and Recreation Fund - \$ 170.00, LST Fund - \$ 10,000.00, State Fund - \$ 2,357.20, Fire Fund - \$ 100,300.00

The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

Reports:

a. The S.E.O. (6), Zoning (1) and Building (6) Reports for August were read. On a motion made by Patti O'Keefe and seconded by John Seese and carried, the reports were accepted as read. All Supervisors voted aye.

b. The High Acres Park Committee Meeting Minutes from June 15, 2021 were read and discussed. On a motion made by Patti O'Keefe and seconded by John Seese and carried, the report was accepted as read. All Supervisors voted aye.

c. The Meeting Minutes of the Environmental Advisory Council from June 15, 2021 were read. On a motion made by Patti O'Keefe and seconded by John Seese and carried, the meeting minutes were accepted as read. All Supervisors voted aye.

Subdivisions/Land Development/Lot Combination:

a. Frank P. Clarke and Holly S. Aughenbaugh, 2859 Route 390, LaBella and Associates, Minor Subdivision Plan - Frank P. Clark is proposing to subdivide approximately 0.50 acres from the Aughenbaugh Property (approximately 4.7 acres) and combine this property with the Frank P. Clarke Property (approximately 0.78 acres). The parcels are zoned CRH, Commercial Resort/Hotel. Patti O'Keefe made a motion to approve the modification request for *Section 400.2.A – All plans are required to include an Existing Resources and Site Analysis Plan*, from the Subdivision and Land Development Ordinance. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

b. Genaro Rivera, 106 Silver Lane, Reilly Associates, Lot Combination Plan – Genaro Rivera is proposing to join Parcel B of 0.27 acres with Parcel A of 0.28 acres to create one lot. The site is developed and contains a single-family residence, an existing shed and served by an on-lot water supply and sewage disposal system. Patti O’Keefe made a motion to approve the modification requests for *Section 400.3.10 and 606.A Lot Combination Plans - Minor Subdivision plans to combine adjacent lots in a recorded subdivision shall be subject to the procedure set forth in Section 606.A, Section 606A.2.2 – A copy of the original subdivision plan which is filed with the Monroe County Recorder of Deeds with the lots proposed to be joined highlighted, Section 606A.3.17 – Flood Hazard areas and steep slopes and Section 606A.3.19 – References to the recorded subdivision plan where the lots were originally subdivided including the record reference*, from the Subdivision and Land Development Ordinance and Ordinance No. 179, Lot Combination Plan. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Old Business:

a. Patti O’Keefe made a motion to accept the P.M.R.E.M.S. Financial Statements and Independent Auditor’s Report. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

b. It was noted that the PSATS Business Meeting will be held on Friday, October 15, 2021, at the Great American Hall, Hershey Lodge from 8:00 a.m. to 1:30 p.m.

New Business:

a. Patti O’Keefe made a motion to approve the payroll for August 24, 2021, in the amount of \$ 16,632.90 for gross wages, \$ 502.40 for state liability, \$ 4,084.53 for federal tax liability and \$ 13,298.80 for net wages. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

b. Patti O’Keefe made a motion to approve and sign the Non-Uniform Employee Pension Plan Minimum Municipal Obligation for 2022 in the amount of \$ 26,150.79. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

c. Patti O’Keefe made a motion to accept the 2021 Actuary’s Report for the Non-Uniform Employee Pension Plan. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

Correspondence:

a. A letter was received from PA DEP informing the Supervisors that they sent a second Notice of Violation to Blue Ridge Peat Farms, Inc for failure to submit annual Discharge Monitoring Reports and Annual Inspection Forms for calendar years 2017 through 2020.

b. John Seese made a motion to approve the use of the Municipal Building for the Municipal Election Polling Place on Tuesday, November 2, 2021. The motion was seconded by Patti O’Keefe and carried. All Supervisors voted aye.

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Miscellaneous:

a. It was noted that certificates of insurance were received from Barrett Signs, Haab Hauling LLC and Randy Bender Electric, LLC.

As there was no further business or public comment, John Seese made a motion to recess the meeting at 5:48 p.m. to the Workshop Meeting on Wednesday, September 15, 2021, at 8:00 a.m. The motion was seconded by Benjie LaBar and carried. All Supervisors voted aye.

Respectfully submitted,

May LaBar, Secy.

Rec: Secy
JRR