

**Barrett Township Supervisors
Minutes of Regular Meeting on August 9, 2023**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, August 9, 2023, at the Municipal Building on Route 390 in Mountainhome, PA. The meeting was called to order at 5:30 p.m. by Chairman Pam Gardsy.

Present: Pam Gardsy, Darryl Speicher, John Seese, Solicitor Todd Weitzmann, Jeryl Rinehart and the public. Patti O'Keefe and Kelly Slinger were absent.
There were no public comments on the agenda items.

The Minutes of the July 26, 2023 Meeting were approved on a motion made by Pam Gardsy and seconded by Darryl Speicher. All Supervisors voted aye.

Pam Gardsy made a motion to approve the payment of the following bills:

- July 26, 2023 - General Fund - \$ 57,722.18, Administrative Recreation Complex Fund - \$ 20,382.45, Park and Recreation Fund - \$ 325.15, Open Space Fund – \$ 316.70, Library Fund - \$ 5,253.63, Ambulance Fund - \$ 172.07
- August 2, 2023 – General Fund - \$ 5,185.31, Administrative Recreation Complex Fund – \$ 391.96, Park and Recreation Fund - \$ 860.95, Fire Fund - \$ 432.30

The motion was seconded by John Seese and carried. All Supervisors voted aye.

Reports:

a. The Treasurer's Report for July was read. On a motion made by Pam Gardsy and seconded by John Seese and carried, the report was accepted as read. All Supervisors voted aye.

b. The Ambulance Report was read. For the month of July, PMR EMS responded to 49 calls in Barrett Township, with a year-to-date of 255 calls. PMR EMS responded to a total of 668 calls in July, with a year-to-date of 3995 calls. On a motion made by Pam Gardsy and seconded by Darryl Speicher and carried, the report was accepted as read. All Supervisors voted aye.

c. The S.E.O. (1), Zoning (5) and Building (1) Reports for July were read. On a motion made by Pam Gardsy and seconded by John Seese and carried, the reports were accepted as read. All Supervisors voted aye.

Subdivision/Land Development/Lot Combination:

a. Eli and Miriam Berkowitz and Bias Menachem, Evergreen Lane, William Schoenagel, PLS, Subdivision/Lot Combination Plan – William Schoenagel was present to discuss the subdivision/lot combination plan. The Applicant, Eli & Miriam Berkowitz, are proposing to consolidate 3 parcels and then re-subdivide the property into 2 parcels. The total property area is approximately 6.62 acres. Lots 1 and 2, owned by Eli & Miriam Berkowitz will be combined with a portion of the property owned by Bais Menachem. The parcels are all zoned R, Residential. No improvements are proposed as part of the subdivision. It was noted that the Planning Commission recommended approval of the minor subdivision/lot combination plan at their meeting on January 4, 2023. A final review letter dated August 8, 2023, was received from Township Engineer Deanna Schmoyer, recommending approval of the plan. John Seese made a motion to approve the Request for Modification for *Section 400.2.A. – All plans are required to include an Existing Resource and Site Analysis Plan*, from the Subdivision and Land Development Ordinance. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye. Darryl Speicher made a motion to approve the subdivision/minor subdivision plan. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Old Business:

a. Pam Gardsy gave an update on the progress at the Barrett Administrative Recreation Complex. The Friendly Community Center has confirmed their location at the first pod on the left of the entrance. ServPro, the cleaning company, has started cleaning the entrance hallways and the classrooms for the temporary meeting room and the community shed classrooms. The LED lights in the administrative area have been completed. One of the community sheds will be moved to the property and will be used by the Boy Scouts. The other community shed will be sold to the Rotary Club. John Seese made a motion to have Kramer Shed move the shed for a cost of \$ 300.00. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye. Pam Gardsy made a motion to set the polling places in the all-purpose room at the Barrett Administrative Recreation Complex on Tuesday, November 7th for Election Day. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye. John Seese made a motion to hire Keystone Sealcoating of NEPA to seal the pavement cracks in the upper and lower parking lots in the amount of \$ 4,475.00. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

b. A letter was received from Keystone Consulting Engineering, Inc. requesting a waiver from the Stormwater Management Ordinance for Samantha Berolo, Lot 6, Route 447. Darryl Speicher made a motion to waive *Section 425-12.I(6)(c) – Permitted Activities within 50' pond buffer*, the waiver to allow the driveway through the buffer. The motion was seconded by John Seese and carried. All Supervisors voted aye.

New Business:

a. Pam Gardsy made a motion to approve the payroll for July 25, 2023, in the amount of \$ 19,086.61 for gross wages, \$ 585.96 for state liability, \$ 4,587.01 for federal tax liability and \$ 15,066.37 for net wages. The motion was seconded by John Seese and carried. All Supervisors voted aye.

b. Discussion was held on the Leap Frog Food Truck selling alcohol at the Fall Festival at High Acres Park. Solicitor Todd Weitzmann will review the deeds for any restrictions and will draft an indemnification.

c. The discussion concerning the office employees was tabled for Executive Session.

Correspondence:

a. A letter was received from the Brodhead Water Association inviting the Supervisors to their 2023 Annual Ramble Community Event at Spruce Lake Retreat Center on August 27, 2023.

b. A letter was received from the Monroe County Conservation District informing the Supervisors that they reviewed the Erosion and Sediment Control Plan for the Mill Creek Crossing at PA Game Commission, State Game Land 221 and found it adequate.

Miscellaneous:

a. It was noted that certificates of insurance were received from Ace Trucking & Repairs, Inc. and Pocono Plateau Camp and Retreat Center.

Pam Gardsy made a motion to go into Executive Session at 6:00 p.m. to discuss personnel. The motion was seconded by John Seese and carried. All Supervisors voted aye.

John Seese made a motion to reconvene the meeting at 6:06 p.m. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

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Pam Gardsy made a motion for the administrative office hours for Jeryl Rinehart and Pam Gardsy be four (4), ten (10) hours days with alternating, so the office is open Monday through Friday. The motion was seconded by John Seese and carried. All Supervisors voted aye.

As there was no further business or public comment, Pam Gardsy made a motion to adjourn the meeting at 6:06 p.m. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Respectfully submitted,

Jeryl Rinehart