

May 14, 2018

Approved 7/11/2018

TO: High Acres Park Committee Members

REF: The High Acres Park Committee Meeting Minutes

The Committee meeting was held on **May 8, 2018**.

Attendees:

Nicole Hilfiger, Chairwoman, Priscilla Kice, Sue Seese, Cheri Jones, Sonia White and Michelle Dellavalle.

Absent: Gloria Smith

1. Call to Order:

The meeting was called to order at 6:40 PM. The meeting was held at the Barrett Township Municipal Building.

2. Approval of Meeting Minutes for April 16, 2018:

The minutes of the last meeting were read. Cheri Jones made the motion for acceptance of the minutes as read. This was seconded by Sue Seese and passed without objection.

3. Reports:

- a. Village View – park rules/policy/members
- b. MeeSee Magazine/Concert in the Park - Sonia
- c. Sponsorship Letter – no report, Michelle to follow up
- d. Form letter for sponsorship request – pending
- e. New signs and P.A. System – Nicole
Sandwich signs need date strips for Memorial Day
- f. Memorial Plaque updates – Cheri

3. Old Business:

Memorial Day Event, Monday, 5/28/2018 at 3:00 PM

- a. Confirmed participants – speakers, music, support staff, Girl Scouts and Boy Scouts, Color Guard.
- b. Wreath – donated by The Flower Shop at Skytop Lodge
- c. Deliveries and staff arrival time: 2 PM
- d. Chairs and Parking
- e. Display of military use vehicles – arrive and stage at noon.

- f. Food – choices, sources and preparation
- g. Publicity, posters, Pocono Record events calendar, etc.
- h. Program – Priscilla Kice

4. New Business

- a. Memorial Garden addition to Township website – Draft description approved. Commemorative Trail description under consideration for addition to Township website.
- b. Participation at the Century in a Weekend event for Buck Hill Inn was discussed.
- c. Future events: Fall Festival 9/8/2018, 2019: movie night, egg hunt, fishing contest TBD discussed.
- d. Thank you letter to Rotary (for benches) discussed.

The meeting was adjourned at 8:03 PM. The next meeting is scheduled for Monday, June 11th 2018 at 6:30 PM at the Township building.

Respectfully submitted,

Sonia M. White