

Corrected/Approved April 16, 2018

March 19, 2018

TO: High Acres Park Committee Members

REF: The High Acres Park Committee Meeting March 12, 2018.

Attendees:

Priscilla Kice, Chairwoman, Cheri Jones, Sonia White, Sue Seese, Nicole Hilfiger and Gloria Smith. Supervisors William Pipolo, Jr. and Grant Hilfiger participated.

1. Call to Order.

The meeting was called to order at 6:40 PM. The meeting was held at the Barrett Township Municipal Building.

2. Approval of Meeting Minutes for February 26, 2018:

The minutes of the last meeting was read. The motion to approve the minutes as read was made by Cheri Jones, seconded by Sonia White. The motion carried.

3. Reports:

a. Park Entrance and Sandwich Signs:

The locations and measurements for two new signs on the Park property were discussed. Barrett Signs will provide an estimate for the new signs that identify the Park. The committee heard that PennDOT has been contacted and asked to provide new "Slow Park

Entrance Ahead” on the existing post heading southbound and provide a second sign and post for the northbound lane.

Barrett Signs will provide an estimate to the committee for sandwich signs to be weather resistant and large enough to hold placards to announce Park events.

b. Public Address System:

Nicole Hilfiger presented information and an estimate for a battery operated public address (PA) system with microphone, speakers and tripod. This equipment is to support events at the Park. It is similar to one that was used at the 2017 Veterans Day ceremony.

On behalf of the committee Nicole will submit a request to the supervisors to requisition this equipment for the High Acres Park Committee.

c. Ball Field – Little League use:

Information was shared with the committee regarding the Pocono Mountain East Little League (PMELL) and use of the little league ball field at the Park. High Acres Park field is approved for league play by the PMELL and is featured on their website.

The long term goal of the committee is to promote and encourage increased use of the ball field by the League and others. We understand the League members will be asked to provide feedback about the Park field.

3. Old Business:

a. Sponsorship requests – generic letter:

Gloria will research and select a variety of formats for a sponsorship letter that can be used.

b. Memorial Day Event – May 28th at 3 PM:

Options for the program and other activities to follow the ceremony were discussed including the use of Facebook to promote the event.

c. Abolishment of Special Events Subcommittee:

The subcommittee of one member, Michelle Dellavalle, was dissolved by a vote of the township supervisors during their meeting of Feb. 28, 2018.

4. New Business:

Requests for Supervisors

1. Request the supervisors cancel Earth Day 2018 as a committee event. This request will be made at the next meeting on March 14, 2018.
2. Request the supervisors support the requisition request for a new battery operated PA equipment and tripod for approx. \$310.00.

The meeting was adjourned at 7:35 PM. The next meeting is April 16, 2018 at 6:30 PM at the Township building.

Respectfully submitted,

Sonia M. White