

**Barrett Township Supervisors
October 14, 2015**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, October 14, 2015 at the Barrett Township Building on Route 390 in Mountainhome, PA. The meeting was called to order at 7:00 p.m. by Chairman Ralph Megliola.

Present: Loree Guthrie, Patti O’Keefe, Ralph Megliola, John Seese, Solicitor Todd Weitzmann, Pam Gardsy, Jeryl Rinehart and the public. Paul Stotsenburg was absent.

There were no public comments on the agenda items.

The minutes of the September 22, 2015 meeting were approved on a motion made by Ralph Megliola and seconded by John Seese and carried. All the Supervisors voted aye.

Ralph Megliola made a motion to approve the payment of the following bills:

- October 7, 2015: General Fund - \$ 159,064.35, Library Fund - \$ 159.96, State Fund - \$ 3,553.50, Ambulance Fund - \$ 53.32, Fire Fund - \$ 1,200.81, LST Fund - \$ 7,700.06, Park And Recreation Fund - \$ 381.57.**

The motion was seconded by John Seese and carried. All the Supervisors voted aye.

Reports:

a. The Treasurer’s Report was read. On a motion made John Seese and seconded by Loree Guthrie and carried, the report was accepted as read.

b. The Police Report was read. On a motion made by John Seese and seconded by Loree Guthrie and carried, the report was accepted as read.

c. The Roadmaster’s Report was read. On a motion made by Ralph Megliola and seconded by Loree Guthrie and carried, the report was accepted as read.

d. The High Acres Park Committee Meeting Minutes were read. On a motion made by Ralph Megliola and seconded by John Seese and carried, the report was accepted as read.

e. The Open Space Committee and the Environmental Advisory Committee Meeting Minutes were read. On a motion made by Ralph Megliola and seconded by John Seese and carried, the report was accepted as read.

Subdivision/Land Development/Lot Joinder:

a. Bahr Properties, Inc. Final Minor Subdivision, Martin and Robbins Surveying – The existing property is located on the southeastern corner of the intersection with State Route 390 and Laurel Pine Road. The property is located within the MU-V,

Mixed Use-Village Zoning District and has an area of 2.459 acres. The property consists of three (3) existing commercial buildings with associated paved and stone parking areas and private on-lot sewer and is served by central water. The parking areas take access from State Route 390. A second driveway taking access from Laurel Pine Road also exists. The proposed minor subdivision includes subdividing the existing property into two parcels, Lot 1 and the Remaining Lands. The Remaining Lands will have an area of 1.638 acres and will consist of the commercial buildings, associated parking area and the private on-lot sewer. The Remaining Lands will continue to take access from State Route 390. Lot 1 will have an area of 0.820 acres and will take access from Laurel Pine Road via an existing driveway. It was noted that the Planning Commission recommended completing the Planning Modules and sending them to PA DEP. Ralph Megliola made a motion to sign the Planning Modules and send them to PA DEP. The motion was seconded by John Seese and carried. All the Supervisors voted aye.

Old Business:

a. A letter was received from Walsh Granite concerning the bridge replacement on Route 390 near Spruce Cabin Road. They will be closing Brutzmann Extension between Route 191 and Route 390. Ralph Megliola made a motion to have John Seese sign the approval form submitted by Walsh Granite. The motion was seconded by Loree Guthrie and carried. All the Supervisors voted aye.

b. A letter was received from PA DEP concerning the Statewide Health Standard Final Report Approval for Soil for the Malmstrom residence at 4 Wychwood Drive for a release of No. 2 heating oil that occurred from a break in the product return line and the situation has been remediated.

c. A letter was received from the Monroe County Conservation District concerning the Buck Hill Creek project for John Miller. The Earth Disturbance Inspection Report confirmed that the project has been completed.

d. An update was given on the Final Draft Sign Ordinance. The Sign Ordinance had been submitted to the Monroe County Planning Commission and the Barrett Township Planning Commission on Wednesday, October 7th for their 30 day review period. The Public Hearing for the Sign Ordinance will be scheduled for Monday, November 16, 2015 at 8:30 a.m.

e. An update was given on the Zoning Ordinance amendments and Zoning Map changes. Building Code Office Shawn McGlynn and Solicitor Todd Weitzmann have prepared the amendments to the Zoning Ordinance. Zoning Officer Jeryl Rinehart

sent the list of changes to George Basila from the Monroe County Planning Commission to amend the Zoning Map.

f. Discussion was held on the Dental Plan with United Concordia. Ralph Megliola made a motion to approve the Dental Plan P-Plan10W with United Concordia Dental with an annual program maximum of \$ 1500.00. The motion was seconded by John Seese and carried. All the Supervisors voted aye. Patti O’Keefe made a motion to pay the employee’s rate of \$ 34.16 for the twelve month rate and the individual employee will pay for their other family members through payroll deductions. The motion was seconded by John Seese and carried. All the Supervisors voted aye.

New Business:

a. Ralph Megliola made a motion to approve the payroll for October 1, 2015 in the amount of \$ 14,606.99 for gross wages, \$ 447.67 for state liability, \$ 3,780.49 for federal tax liability, \$ 11,235.70 for net wages. The motion was seconded by Loree Guthrie and carried. All Supervisors voted aye.

b. Ralph Megliola made a motion to approve the Fireworks Permit for Skytop Lodge on Thursday, December 31, 2015 at 12:00 a.m. The motion was seconded by John Seese and carried. All the Supervisors voted aye.

c. A letter was received from PennDot notifying the Township that the estimated Liquid Fuels allocation for 2016 is \$ 181,200.92.

d. A letter was received from Brown &Brown concerning the Uniform Electronic Transaction Act. A Consent Form was enclosed to be completed so they could be in compliance with provisions of this Act.

e. A letter was received from PA DEP indicating that they received the Remedial Action Plan for Auto in Motion at 1142 Route 390 on August 12, 2015.

f. A letter was received from the Lake Wallenpaupack Watershed Management District. It was noted that a very small area of Barrett Township is located in the Lake Wallenpaupack Watershed.

g. A letter was received from the Monroe County Control Center with a copy of their proposed 2016 Operating Budget for the Supervisors’ review.

h. Discussion was held on rescheduling workshops and Supervisors Meetings for Election Day, Veterans Day and the 2016 Budget. Ralph Megliola made a motion to cancel the workshop on Tuesday, November 3rd due to Election Day and the Supervisors’ Meeting on Wednesday, November 11th due to Veterans Day. A workshop was scheduled on Monday, November 16th at 7:30 a.m. and the Supervisors Meeting directly following at 8:30 a.m. The motion was seconded by

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John Seese and carried. All Supervisors voted aye. It was noted that the 2016 Budget would be discussed at the workshop on Tuesday, October 20, 2015 at 7:30 a.m.

i. Discussion was held on the copier that was used by the Police Department and is still under contract with Office Direct. John Seese made a motion to approve letting the Fire Company used the copier until the contract expires. The motion was seconded by Patti O’Keefe and carried. Ralph Megliola abstained. All the other Supervisors voted aye. It was noted that the Fire Company will pay the service contract of \$ 309.00 for the year.

j. Secretary/Treasurer Pam Gardsy reported that she spoke with Karen from the Monroe County Control Center concerning the Township payment for police and fire coverage. Since the Barrett Township Police Department merged with the Pocono Mountain Regional Department, the Township is only responsible for 20% of the payment to the Monroe County Control Center and Pocono Mountain Regional is responsible for 80% of the payment. The Township will receive a refund for the third and fourth quarter for approximately \$ 12,000.00. Ralph Megliola made a motion to approve to pay the Monroe County Control Center 20% of the payment and have Monroe County Control Center bill Pocono Mountain Regional Police Department for 80% of the payment for 2016. The motion was seconded by Patti O’Keefe and carried. All of the Supervisors voted aye. It was noted that Ralph Megliola will ask the representatives at the next Pocono Mountain E.M.S. meeting if they are also paying for ambulance coverage.

Miscellaneous:

a. It was noted that a certificate of insurance was received from Mountain Insulation, Inc.

It was noted that there was a spelling error on the approved list of the High Acres Park Committee member. Ralph Megliola made a motion to correct the spelling of Chris Jones to Cheri Jones. The motion was seconded by Patti O’Keefe and carried. All Supervisors voted aye.

Discussion was also held on the Pocono Mountain School Board Meetings, the possibility of a new stadium at the School District, the Halloween Parade, the development of Open Space properties, allowing residents to get buckets of cinders

during the winter months and issues with littering at the Recycling Containers on Sand Spring Road.

Discussion was held on clearing and reseeding an area at the Gravel Family Preserve to hold community events. John Seese made a motion to give permission to Ralph Megliola to talk with Township Engineer Jon Tresslar about getting a proposal for his engineering fees for preparing a plan. The motion was seconded by Loree Guthrie. Patti O’Keefe voted nay. The motion carried with a vote of 3-1.

As there was no further business or public comment, Ralph Megliola made a motion to adjourn the meeting at 8:40 p.m. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Respectfully submitted,