

**Barrett Township Supervisors
Minutes of Regular Meeting on October 25, 2023**

A regular meeting of the Barrett Township Supervisors was held on Wednesday, October 25, 2023, at the Municipal Building on Route 390 in Mountainhome, PA. The meeting was called to order at 8:00 a.m. by Chairman Pam Gardsy.

Present: Pam Gardsy, Kelly Slinger, Patti O'Keefe, John Seese, Darryl Speicher, Solicitor Todd Weitzmann, Jeryl Rinehart and the public.

There were no public comments on the agenda items.

The Minutes of the October 11, 2023 Meeting and the Workshop Meeting Minutes for October 18, 2023 were approved on a motion made by Pam Gardsy and seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to approve the payment of the following bills:

- October 11, 2023 - General Fund - \$ 68,361.38, Admin/Rec Complex Fund – \$ 345.60, Park and Recreation Fund - \$ 257.70, LST Fund – \$ 1,542.75, State Fund - \$ 1,779.17, Fire Fund – \$ 369.36
- October 18, 2023 - General Fund - \$ 11,504.75, Park and Recreation Fund - \$ 85.00, LST Fund – \$ 425.00, State Fund - \$ 1,519.80, Fire Fund – \$ 12,497.23, Library Fund – \$ 111.05, Ambulance Fund - \$ 36.97

The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Reports:

a. The High Acres Park Committee Meeting Minutes from September 6, 2023, were received. Pam Gardsy made a motion to accept the meeting minutes. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

b. The Ambulance Report was read. For the month of September, PMR EMS responded to 48 calls in Barrett Township, with a year-to-date of 365 calls. PMR EMS responded to a total of 575 calls in September, with a year-to-date of 4,845 calls. On a motion made by Pam Gardsy and seconded by Darryl Speicher and carried, the report was accepted as read. All Supervisors voted aye.

Subdivision/Land Development/Lot Consolidation:

a. Bestway Facility Expansion, 115 Bestway Drive, RKR Hess, Land Development Plan - The Applicant is proposing to construct a 5,000-sq. ft. office building, 6,448-sq. ft. warehouse building, 36,425-s.f. warehouse building, 9,920-s.f. shop, truck scale & fueling station, parking, paving an existing gravel storage yard, and associated improvements. The parcels are zoned I – Industrial. Nate Oiler from RKR Hess and Andrew Porter and Ben Ochs from Bestway were present to discuss the land development plan. Discussion was held on Township Engineer Deanna Schmoyer's Review Letter dated October 24, 2023.

Pam Gardsy made a motion to approve the following modification requests from the Storm Water Management Ordinance and the Subdivision and Land Development Ordinance:

(1) Section 425 – 12.1.5.b.1 (Wetlands and Vernal Ponds Inner Buffer) - (1) Inner buffer. Measured perpendicular to and horizontally from the edge of the delineated wetland or vernal pond, for a distance of 50 feet.

[a] Stormwater conveyance required by the Township, buffer maintenance and restoration, the correction of hazardous conditions, stream crossings permitted by DEP and passive unpaved stable trails shall be permitted. No other earth disturbance, grading, filling, buildings,

structures, new construction, or development shall be permitted.

[b] The area of the inner buffer altered by activities permitted in accord with § 425-12I(5)(b)[1] shall be minimized to the greatest extent practicable.

Section 425-12.I.5.b.2 (Wetlands and Vernal Ponds Outer Buffer) (2) Outer buffer. Measured perpendicular to and horizontally from the outer edge of the inner buffer for a distance of 100 feet, resulting in a total buffer of 150 feet.

[a] Stormwater conveyance required by the Township, buffer maintenance and restoration, the correction of hazardous conditions, stream crossings permitted by DEP, roads constructed to existing grade, unpaved trails, and limited forestry activities that do not clear cut the buffer (e.g., selective regeneration harvest) in accord with a forestry management plan shall be permitted, provided no buildings are involved, and those activities permitted under § 425-12I(3) and (4).

[b] No more than 20% of the cumulative outer buffer on the subject parcel shall be altered by the activities permitted in accord with § 425-12I(5)(b)[2].

(2) Section 425-15.B (Rainfall Data Calculations) - All calculations consistent with this chapter using the soil cover complex method shall use the appropriate design rainfall depths for the various return period storms according to the region in which they are located as presented in Table 13-1 in Appendix B of this chapter.[1] If a hydrologic computer model such as PSRM or HEC-1 is used for stormwater runoff calculations, then the duration of rainfall shall be 24 hours.

The NRCS S-curve shown in Figure B-1, Appendix B of this chapter shall be used for the rainfall distribution.

(3) Section 425-15.E (CN Calculations) - Runoff Curve Numbers (CN) for both existing and proposed conditions to be used in the soil cover complex method shall be obtained from Table B-2 in Appendix B of this chapter.

(4) Section 450-43.H.4 (Wetlands easements) - Easements shall be provided along all wetland areas. Such easements shall substantially conform to the lines of the wetland areas and shall be of such widths as will help safeguard the wetlands. In no case shall the easement be less than 50 feet in width adjacent to the wetlands and no development shall be permitted within the easement.

(5) Section 450-14.B.5 (Conceptual Preliminary Plan) - Conceptual preliminary plan; determination of completeness; preliminary resource conservation plan and sewage planning module submission, review by Township and County Planning Commissions and Township Engineer; and approval by Supervisors on advice of the Township Planning Commission. (In the Conservation Design Overlay District, the four-step design process described in § 450-40D of this chapter must be followed.)

(6) Section 450-17 and 450-19 (Preliminary Plan) - The conceptual preliminary plan is a preliminarily engineered scale drawing in which layout ideas are illustrated in more than the rough, diagrammatic manner appropriate for sketch plans.

(7) Section 450-23.C (Cut and Fill) - The maximum slope of any earth embankment or excavation shall not exceed one foot vertical to three feet horizontal. The maximum slope of any rock excavation shall not exceed four feet vertical to one foot horizontal. All excavations and embankments shall have a continuous slope to the point of intersection with the natural grade. The slope easement as required by § 450-43H shall have sufficient width to contain the entire required slope.

(8) Section 450-25.A (Monuments and Markers) - Monuments and markers shall be placed so that the center or a scored or marked point shall coincide exactly with the intersection of the lines to be marked.

(9) *Section 450-32.A.5 (Plan Scale) - Plans shall be drawn in conformity with the following schedule, provided all courses, metes and bounds and other information can be legibly and accurately presented on the plan.*

(a) *All plans, except as provided below, shall be drawn at a scale of one inch equals 50 feet or One inch equals 100 feet.*

(10) *Section 450-41.A (Plan Scale) - Drafting standards. All drafting standards as required in § 450-32 shall apply. Also, final plans shall be prepared at the scale of one inch equals 100 feet.*

(11) *Section 450-50.D (Slopes) - Slopes. Moderately sloping lands (15% to 25%) and steeply sloping lands (over 25%) are prone to severe erosion if disturbed. Erosion and the resulting overland flow of soil sediments into streams, ponds, and public roads are detrimental to water quality and aquatic life, and a potential hazard to public safety.*

(1) *Areas of steep slope shall be preserved in accordance with any applicable requirements of Chapter 525, Zoning, of this Code, and as required below.*

(2) *All grading and earthmoving on slopes exceeding 15% shall be minimized.*

The motion was seconded by John Seese and carried. All Supervisors voted aye.

Pam Gardsy made a motion to approve the land development plan conditioned on Township Engineer Deanna Schmoyer's Review Letter dated October 24, 2023, being addressed and the execution of the developer's agreement and the stormwater facilities agreement be satisfactory to the Solicitor. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Old Business:

a. Chadwick Bennett and his father, Clifton Bennett, were present. Patti O'Keefe presented Chadwick with the Certificate of Achievement for his Eagle Scout Project at Mount Wismer.

b. Garry Cramer, President & C.O.O. for Buck Hill Falls Company was present to discuss noise complaints from a neighboring property. Lieutenant Kristopher Vogt from P.M.R.P.D. was also present to address the enforcement actions for disturbing the peace. The Supervisors will prepare a Disturbance of the Peace Ordinance for future adoption.

c. Pam Gardsy made a motion to adopt Resolution No. 101123 to authorize the lease – purchase from COSTARS-approved vendor, Cleveland Brothers Equipment Co., Inc., of a 2024 Caterpillar 420-07XE Backhoe Loader, Serial #/VIN H9X02975 for the amount of \$ 157,000.00 from the Road Machinery Fund. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

d. John Seese made a motion to adopt Resolution No. 102523 approve the proposed 2024 Budget of the Pocono Mountain Regional Police Department. The motion was seconded by Pam Gardsy and carried. All Supervisors voted aye.

e. It was noted that no bids were received for the sale of the Municipal Building. John Seese made a motion to list the sale of the Municipal Building with a commercial realtor. The motion was seconded by Pam Gardsy and carried. All Supervisors voted aye.

f. Pam Gardsy gave an update on the Barrett Administrative and Recreation Complex. Discussion was held on the fencing around the propane tanks. Pam Gardsy made a motion to have the fence installed by FenceOne in the amount of \$ 6,480.00. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye. Discussion was held on cleaning the duct work in the gym for the HVAC system. Pam Gardsy received a quote from ServPro in the amount of \$ 6,140.00. She was waiting for a second quote. Pam Gardsy made a motion to approve up to \$ 6,140.00 to have the duct work cleaned. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye. Kelly Slinger reported that the carpet has been completed in the

All Purpose Room. It was noted that the Supervisors Meetings and the Planning Commission Meetings will be held in the All Purpose Room starting in November.

New Business:

a. Pam Gardsy made a motion to approve the payroll for October 17, 2023, in the amount of \$ 19,470.41 for gross wages, \$ 597.74 for state liability, \$ 4,596.72 for federal tax liability and \$ 15,455.01 for net wages. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

b. Michael Allegretti from Skytop and Brooklyn, NY was present to discuss a potential plan for future development on Canadensis properties and to offer his services to help in the process.

c. John Seese made a motion to close High Acres Park on Wednesday, November 1, 2023, for the winter season. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

d. Pam Gardsy made a motion to appoint Lucas Donlan to the High Acres Park Committee. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

e. A letter was received from Kirk Summa & Co., asking the Supervisors to consider converting to the modified cash basis which will eliminate any year-end entries for receivables, payables, prepaids and accruals. John Seese made a motion to notify Kirk Summa & Co. to convert to the modified cash basis. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye. Pam Gardsy made a motion to have Solicitor Todd Solicitor advertise for an Independent Auditor. The motion was seconded by John Seese and carried. All Supervisors voted aye.

f. Fire Chief Grover Cleveland was present to discuss refurbishing Engine No. 4. The refurbishing will include upgrading all the wiring and transferring it into an all-purpose truck. Pam Gardsy made a motion to approve the refurbishing of Engine No. 4 in the amount of \$ 173,000.00. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

g. A letter was received from the Barrett Paradise Friendly Library asking for a donation for their annual Basket Raffle. Pam Gardsy made a motion to donate a basket in the amount of \$ 200.00 to the library. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Correspondence:

a. An invitation was received from A.W.S.O.M. for their Paw-Sitive People Awards at the Stroudsmoor Country Inn on Friday, November 17, 2023, at 6:30 p.m.

b. A letter was received from the Monroe County Conversation District informing the Supervisors that they received a Notice of Termination form for the NPDES Permit for the Dollar General Cresco.

Miscellaneous:

a. It was noted that no certificates of insurance were received.

Kelly Slinger, on behalf of the Rotary Club, thanked the Fire Company, the Maintenance Department, the Pocono Mountain Regional Police Department, the Supervisors, Weiler Abrasives and everyone who made the Halloween Parade, such a great success.

Pam Gardsy made a motion to go into Executive Session at 9:14 a.m. to discuss personnel. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Barrett Township Supervisors
Meeting of October 25, 2023
Page 5. (Misc. – cont.)

Darryl Speicher made a motion to reconvene the meeting at 10:21 a.m. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

As there was no further business or public comment, Darryl Speicher made a motion to adjourn the meeting at 10:22 a.m. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Respectfully submitted,

Terry Rinehart