

**Barrett Township Supervisors  
April 8, 2015**

**A regular meeting of the Barrett Township Supervisors was held on Wednesday, April 8, 2015 at the Barrett Township Building on Route 390 in Mountainhome, Pa. The meeting was called to order at 7:00 p.m. by Vice Chairman Loree Guthrie.**

**Present: Patti O’Keefe, Loree Guthrie, John Seese, Paul Stotsenburg, Solicitor Todd Weitzmann, Chief Steve Williams, Pam Ferro, Jeryl Rinehart and the public. Ralph Megliola was absent.**

**There were no public comments on the agenda items.**

**The minutes of the March 24, 2015 meeting were approved on a motion made by Loree Guthrie and seconded by John Seese and carried. All Supervisors voted aye.**

**John Seese made a motion to approve the payment of the following bills:**

- March 25, 2015 – General Fund - \$ 27,250.46, State Fund - \$ 5,491.85, Fire Fund - \$ 139.62, Library Fund - \$ 7,411.54, Ambulance Fund - \$ 3,136.97, Park and Recreation Fund – \$ 479.59**
- April 1, 2015 – General Fund - \$ 37, 205.58, State Fund – \$ 1,311.25, Fire Fund - \$ 4,273.47, Library Fund - \$ 6,174.92, Ambulance Fund - \$ 2,058.16, Park and Recreation Fund - \$ 910.00, Open Space Fund - \$ 955.49, Road Machinery Fund - \$ 2,866.50**

**The motion was seconded by Paul Stotsenburg and carried. All Supervisors voted aye.**

**Reports:**

**a. The Treasurer’s Report was read. On a motion made by Paul Stotsenburg and seconded by Patti O’Keefe and carried, the report was accepted as read.**

**b. The Police Report was read. On a motion made by Loree Guthrie and seconded by John Seese and carried, the report was accepted as read.**

**c. The Roadmaster’s Report was read. On a motion made by Loree Guthrie and seconded by Paul Stotsenburg and carried, the report was accepted as read.**

**d. The Fire Chief’s Report for March was read. On a motion made by Loree Guthrie and seconded by John Seese and carried, the report was accepted as read.**

**Subdivisions:**

**a. Roy and Sheila Clark, Gross Estates, Route 390, Minor Subdivision, Martin and Robbins Surveying – It was noted that the minor subdivision plan was approved in December, 2014 and a non-building waiver was added to the plan at the time. Planning Modules Component 2 and 4 have been prepared to be submitted to the PA DEP to eliminate the non- building waiver. It was also noted that the Planning Commission recommended executing Component 4A and approving the Planning Modules. Loree Guthrie made a motion to approve the Planning Modules be sent to PA DEP. The motion was seconded by John Seese and carried. All Supervisors voted aye. Loree Guthrie made a motion to execute the Resolution for the Planning Modules. The motion was seconded by Paul Stotsenburg and carried. All Supervisors voted aye.**

**Old Business:**

**a. Discussion was held on the Conditional Use Hearing Decision for the Barrett Elementary School and the Shepherds of Monroe County. The Hearing was held on Tuesday, March 24, 2015. Solicitor Todd Weitzmann prepared some proposed findings of facts and conclusions of law approving the Conditional Use application contingent on the following conditions:**

- 1) Before they commence any improvements to the property, they have to obtain land development approval and comply with all applicable Township Ordinances and regulations.**
- 2) Subject to mutually agreeable terms between the applicant and the Township, the applicant will permit community use of the existing ball fields and the existing pedestrian circulation system for people to walk around.**
- 3) The applicant shall construct an emergency access road north of the existing school building, such that fire trucks can pull onto that area to reach that side of the building without getting stuck.**

**Loree Guthrie made a motion to approve the Conditional Use application subject to the three conditions. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**b. Discussion was held on purchasing the Wharton property for Open Space. An Agreement of Sale has been prepared that is conditioned on the title search being done and the Supervisors' satisfaction with the access issues and association dues which will be investigated as part of the title search. Discussion was also held on the Barrett Township Supervisors cost of a previous survey done on the property that**

**Mr. Wharton had agreed to pay which he did not reimburse the Township for. Loree Guthrie made a motion to approve the agreement of sale with the previous discussed items and with the contingency that Mr. Wharton pay the full amount for the survey. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**New Business:**

**a. John Seese made a motion to approve payroll for March 31, 2015 in the amount of \$ 37,944.67 for gross wages, \$ 1,164.92 for state tax liability, \$ 9,602.41 for federal tax liability and \$ 29,588.33 for net wages. The motion was seconded by Loree Guthrie and carried. All Supervisors voted aye.**

**b. John Seese made a motion to open High acres Park for the season. The motion was seconded by Loree Guthrie and carried. All Supervisors voted aye.**

**c. Discussion was held on the Road Paving Projects for 2015. John Seese met with Penn Dot representatives to obtain prices for various roads that will be paved. John Seese made a motion to pave Brutzman Extension and Spruce Cabin Road. The motion was seconded by Loree Guthrie and carried. All Supervisors voted aye.**

**d. A letter was received Susquehanna Civil Inc. concerning the proposed project for a rehabilitation of the Penn Dot bridge locate on Route 390 over the Leavitt Branch. They asked that the plans be reviewed and the information be verified with any changes.**

**e. It was noted that the Calibration Reports were received for Tracker No. 687 and 688. Loree Guthrie made a motion to accept the reports. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**Miscellaneous:**

**a. It was noted that certificates of insurance were received from Struck Homes LLC, R.W. Buff, Inc. and Eureka Stone Quarry, Inc.**

**Discussions were held on the proposed Final Draft Sign Ordinance, applying for DCED grants for the parks, the possibility of the farming use at the Gunderson Property on Spruce Cabin Road and the preparation of the Personnel Policy and the Employee Handbook being done by Solicitor Deborah Huffman.**

**As there were no further business or public comment, Paul Stotsenburg made a motion to adjourn the meeting at 8:25 p.m. The motion was seconded by John Seese**

**Barrett Township Supervisors  
Meeting of April 8, 2015  
Page 4. (Misc. – cont.)**

**and carried. All Supervisors voted aye. Paul Stotsenburg made a motion to rescind his motion to adjourn. The motion was seconded by John Seese and carried. All Supervisors voted aye. John Seese made a motion to recess the meeting until the next workshop meeting on Tuesday, April 14, 2015 at 7:30 a.m. The motion was seconded by Loree Guthrie and carried. All Supervisors voted aye.**

**Respectfully submitted,**