

**Barrett Township Supervisors  
December 14, 2016**

**A regular meeting of the Barrett Township Supervisors was held on Wednesday, December 14, 2016 at the Barrett Township Building on Route 390 in Mountainhome, PA. The meeting was called to order at 5:30 p.m. by Chairman Ralph Megliola.**

**Present: Loree Guthrie, Benjie Labar, William Pipolo, Jr., Ralph Megliola, John Seese, Solicitor Todd Weitzmann, Pam Gardsy, Jeryl Rinehart and the public.**

**There were no public comments on the agenda items.**

**The minutes of the November 23, 2016 meeting were approved on a motion made by Ralph Megliola and seconded by Loree Guthrie and carried. All Supervisors voted aye.**

**John Seese made a motion to approve the payment of the following bills:**

- November 22, 2016: General Fund - \$ 21,410.18, Park and Recreation Fund – \$ 1,659.85, Library Fund - \$ 2,028.82, Ambulance Fund - \$ 933.62, State Fund - \$ 153.83, Road Machinery Fund - \$ 12,802.19**
- November 30, 2016: General Fund - \$ 42,740.43 , Park Fund – \$ 190.00**
- December 7, 2016: General Fund - \$ 5,5117.85, Library Fund - \$ 235.42, Ambulance Fund - \$ 78.50, LST Fund - \$ 17,922.51, Fire Fund - \$ 487.64**

**The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.**

**Reports:**

**a. The Treasurer’s Report was read. On a motion made by Ralph Megliola and seconded by Loree Guthrie and carried, the report was accepted as read.**

**b. The Roadmaster’s Report was read for November. On a motion made by Ralph Megliola and seconded by Loree Guthrie and carried, the report was accepted as read.**

**Public Hearing:**

**The Public Hearing was held for the adoption of the 2017 Annual Budget. It was noted that the 2017 Annual Budget was advertised in the Pocono Record. It was also noted that there was no public comment. Ralph Megliola made a motion to adopt the 2017 Annual Budget. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.**

**Subdivision/Lot Consolidation:**

**a. Bahr Properties, Inc. Final Minor Subdivision, Martin and Robbins Surveying -**  
The existing property is located on the southeastern corner of the intersection with State Route 390 and Laurel Pine Road. The property is located within the MU-V, Mixed Use-Village Zoning District and has an area of 2.459 acres. The property consists of three (3) existing commercial buildings with associated paved and stone parking areas and private on-lot sewer and is served by central water. The parking areas take access from State Route 390. A second driveway taking access from Laurel Pine Road also exists. The proposed minor subdivision includes subdividing the existing property into two parcels, Lot 1 and the Remaining Lands. The Remaining Lands will have an area of 1.638 acres and will consist of the commercial buildings, associated parking area and the private on-lot sewer. The Remaining Lands will continue to take access from State Route 390. Lot 1 will have an area of 0.820 acres and will take access from Laurel Pine Road via an existing driveway. It was noted that the Planning Commission recommended completing the Planning Modules and sending them to PA DEP. It was noted that PA DEP required Component 2 and 4 Planning Modules. Ralph Megliola made a motion to sign the Component 2 Planning Modules and the Resolution and submit them to PA DEP. The motion was seconded by Loree Guthrie and carried. All Supervisors voted aye.

**Old Business:**

**a. A copied letter was received from the Tunkhannock Township Supervisors informing Coolbaugh Township Supervisors that they have voted against a membership reduction in the total number of representatives on the Pocono Mountain Regional Police Commission board and currently have no issues with the amount of representatives.**

**b. A copied letter was received from the Mount Pocono Borough Council informing Coolbaugh Township Supervisors that they have voted in favor of a membership reduction in the total number of representatives on the Pocono Mountain Regional Police Commission Board. They are in favor of each municipality have one (1) member, one (1) vote.**

**c. Discussion was held on the Penn Dot Highway Transfer Program for Upper Seese Hill Road. PennDot will transfer control of Upper Seese Hill Road to the Township and pay for the improvements. The improvements are to be made on 1.45 miles of road way and the estimated cost is \$ 249,980.00. Ralph Megliola made a**

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**motion to adopt Resolution No. 12142016A to transfer control of Upper Seese Hill Road. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**d. A letter was received from Reverend George Alt thanking the Supervisors for responding to his complaint of overhanging bushes on Weiboldt Road.**

**e. It was noted that the Reorganization Meeting will be held on Tuesday, January 3, 2016 at 9:00 a.m. and the Township Auditor's Meeting will be held on Wednesday, January 4, 2017 at 7:00 p.m.**

**f. Ralph Megliola made a motion to adopt Resolution No. 12142016 for the lease agreement for the new Fire Rescue Truck. The motion was seconded by John Seese and carried. All supervisors voted aye.**

**New Business:**

**a. It was noted that payroll for November 22, 2016 and December 6, 2016 will be approved at the next Supervisors' meeting on Tuesday, January 3, 2017.**

**b. A letter was received from Kirk, Summa & Co., LLP confirming the understanding of the audit services they are providing to Barrett Township for the year ending December 31, 2016.**

**c. A letter was received from Keystone Sanitary Landfill, Inc. informing the Supervisors that the waste disposal fee will increase \$ 0.25 per ton.**

**d. A letter was received from PA DEP with the Transferee/Co-Permittee Application for a General or Individual NPDES Permit for Falls Road Funding for the Buck Hill Inn Demolition and Reclamation Project.**

**e. An email was received from Reece Oslinker, Keystone Select Softball. She stated that she read the article in the Pocono Record about the Open Space properties and parks and would be interested in meeting with Supervisors to discuss her idea to bring businesses to the Township by developing baseballs field on the Open Space properties for baseball and softball tournaments. Discussion was held about scheduling a meeting with her after the holidays.**

**f. An email was received from David L. Emerzian, attorney for Jason and Michele Balaban requesting a former objection to granting a time extension for preliminary approval for the Estates at Seese Hill. It was noted that current time extension expires on Saturday, December 31, 2016 and no new time extension requests were received from the current property owners.**

**g. Ralph Megliola made a motion to approve the 2017 Budget for the Pocono Mountain Regional Police Department. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.**

**h. A letter was received the Monroe County Board of Assessment with a list of the 2017 Interim A total for each municipality/school district and the list of individual parcels and assessment increases.**

**i. Benjie Labar made a motion to approve the 2017 Annual Budget for P.A.R.C. The motion was seconded by William Pipolo, Jr. and carried. All Supervisors voted aye.**

**j. A Complaint Form was received from Jeffrey Rudder, General Manager, Skytop Lodge about a building structure being installed too close to the property line without a zoning permit at 3013 Route 390. A letter was also received from Joseph A. Bender, Jr. & Sons, Inc. informing the Supervisors that the property owners, the Coughlins and the Benders were unaware that a zoning permit was required for the installation of a boat rack. He also stated that when the Coughlins return to the area in January, they will look for a location to move the boat rack and will comply with Township regulations for proper placement and fee payment.**

**k. A letter was received about National School Choice Week and Proclamation Request Memorandum. Ralph Megliola made a motion to have Solicitor Todd Weitzmann further review the information and let the Supervisors know what it is about. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**l. Ralph Megliola made a motion to approve the Maintenance Agreement with CS-Graphx for the CSG Permit Manager Program in the amount of \$ 1,850.00. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**Miscellaneous:**

**a. It was noted that no certificates of insurance were received.**

**Ralph Megliola made a motion to recess the meeting to go into Executive Session at 6:00 p.m. to discuss possible litigation. The motion was seconded by John Seese and carried. All Supervisors voted aye.**

**Ralph Megliola made a motion to reconvene the meeting at 6:15 p.m. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.**

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**Ralph Megliola made a motion to cancel the Supervisors Meeting on Wednesday, December 28, 2016. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.**

**As there was no further business or public comment, Ralph Megliola made a motion to adjourn the meeting at 6:17 p.m. The motion was seconded by Benjie Labar and carried. All Supervisors voted aye.**

**Respectfully submitted,**