

**Barrett Township Supervisors
July 28, 2015**

A regular meeting of the Barrett Township Supervisors was held on Tuesday, July 28, 2015 at the Barrett Township Building on Route 390 in Mountainhome, Pa. The meeting was called to order at 9:30 a.m. by Secretary Paul Stotsenburg.

Present: Patti O’Keefe, John Seese, Paul Stotsenburg, Solicitor Todd Weitzmann, Pam Ferro, Jeryl Rinehart and the public. Loree Guthrie and Ralph Megliola were absent.

There were no public comments on the agenda items.

The minutes of the July 7 and 8, 2015 meetings were approved on a motion made by John Seese and seconded by Patti O’Keefe and carried. All Supervisors voted aye.

John Seese made a motion to approve the payment of the following bills:

- July 9, 2015 – General Fund - \$ 10,559.25, Fire Fund - \$ 1293.00, Road Machinery Fund - \$ \$ 29, 347.68, Park and Recreation Fund - \$ 1297.04.
- July 16, 2015 – General Fund - \$ 10,997.49, Library Fund – \$ 4,992.29, State Fund - \$ 2,518.75, Ambulance Fund - \$ 1,664.00, Park and Recreation Fund - \$ 261.77, Open Space Fund - \$ 200.00, Fire Fund - \$ 214.12.

The motion was seconded by Patti O’Keefe and carried. All Supervisors voted aye.

Bid Openings:

a. One bid was received for the pagers and radios for the Barrett Township Fire Company from Kreckman Communications. The bid was for (40) Minitor pagers at \$ 401.00 each and (5) Motorola portable radios at \$ 775.00 each. It was noted that the Fire Company will receive a grant for the pagers and radios. John Seese made a motion to approve and accept the bid. The motion was seconded by Patti O’Keefe and carried. All Supervisors voted aye.

b. One bid was received for road materials from Pioneer Aggregates, Inc. in the amount of 2500 tons of 5/8 red Ash Antiskid at \$ 15.50 per ton for a total of \$ 38,750.00. John Seese made a motion accept the bid contingent on the review and approval of Township Engineer Jon Tresslar and Solicitor Todd Weitzmann. The motion was seconded by Paul Stotsenburg and carried. All Supervisors voted aye.

Old Business:

a. Discussion was held on the appointment of a Supervisor to the Pocono Mountain Regional Police Commission. Paul Stotsenburg made a motion to appoint Ralph Megliola. The motion was seconded by John Seese and carried. All Supervisors voted aye.

**Barrett Township Supervisors
Meeting of July 28, 2015
Page 2. (Old Business – cont.)**

b. Discussion was held on reviewing the Final Draft of the Sign Ordinance. The Supervisors will review the ordinance at the workshop on Tuesday, August 18, 2015 at 7:30 a.m.

c. Shawn McGlynn suggested several recommendations for amendments to the Zoning Ordinance, reviewing the fee schedules concerning appeals and the possibility of using the B.U.C. Appeal Board for addressing appeals for the Property Maintenance Ordinance. Zoning Officer Jeryl Rinehart will compile a list of amendments to submit to the Planning Commission and Township Engineer Judy Stern Goldstein.

d. Paul Stotsenburg made a motion to make a donation of \$ 250.00 to the Pocono Art Council. The motion was seconded by Patti O’Keefe and carried. All the Supervisors voted aye.

e. Discussion was held on an update of the costs for the dog park and the P.N.D.I. Report done by Terry Martin for the Gravel Family Preserve. It was noted that there were no endangered species located on the property.

f. Paul Stotsenburg made a motion to adopt Ordinance No. 183 authorizing the withdrawal of Barrett Township’s Police Pension from the PA Municipal Retirement System and the transfer of funds to the Pocono Mountain Police Department Plan. The motion was seconded by John Seese and carried. All the Supervisors voted aye.

g. Discussion was held on the renovations to the two offices that had water damage from a previous storm. Several contractors will be giving proposals for the renovations. It was noted that the insurance adjuster determined that the damage will not be coverage by the insurance. Township Engineer Jon Tresslar will be coming tomorrow to look at the outside of the building where the water came in to determine a plan to divert the water away from the building to prevent future water damage. Paul Stotsenburg made a motion to table the issue until more proposals could be obtained. The motion was seconded by Patti O’Keefe and carried. All Supervisors voted aye.

h. A notice was received from Hanson Aggregates confirming that the 2015 paving projects for Spruce Cabin Road and Brutzman Extension have been completed.

i. A letter was received from Neis, Inc. confirming the appointment on Thursday, July 30, 2015 at 10:00 a.m. for a premium audit authorized by Amerihealth Casualty 25K Plus.

New Business:

a. Paul Stotsenburg made a motion to approve payroll for July 21, 2015 in the amount of \$ 61,923.33 for gross wages, \$ 1,900.29 for state tax liability, \$ 19,954.04 for federal tax liability and \$ 44,012.87 for net wages. The motion was seconded by John Seese and carried. All Supervisors voted aye.

b. A letter was received from the Monroe County Public Safety Center inviting the Supervisors to participate in the Hazard Mitigation Planning Team's initial planning meeting on Wednesday, August 5, 2015 at 4:30 p.m. at the Monroe County Public Safety Center.

c. A letter was received from J.A. Reinhardt informing the Supervisors of their intent to submit an application to the PA DEP for NPDES Storm Water Permitting.

d. John Seese made a motion to approve and submit the Quarterly Report of Contributions in the amount of \$ 111,908.37 to the PA Municipal Retirement System. The motion was seconded by Patti O'Keefe and carried. All the Supervisors voted aye.

e. A letter was received from Aquatic Resource Consulting notifying the Supervisors of a fish enhancement project that will be conducted on the Buck Hill Creek this summer.

f. A letter was received from Eric Girardi to the Fire Chief concerning the Fire Department responding to lost persons call on July 5th and his complaint about the Fire Company coming onto his property and causing damaged. It was noted that Fire Chief Grover Cleveland spoke with Eric Girardi and addressed his concerns.

g. It was noted that the Financial Statements for the Pocono Area Recreation Commission are available for review at the Municipal Building.

Miscellaneous:

a. It was noted that there were certificates of insurance received from Saint Bernadette Council, Pocono Mountain Regional Emergency Medical Services, Inc., Ye Olde Village Workshop, LLC and NEMA Group, LLC.

Paul Stotsenburg reported that P.A.R.C. reviewed the Intergovernmental Agreement at their last meeting.

**Barrett Township Supervisors
Meeting of July 28, 2015
Page 4. (Misc. – cont.)**

Discussion was held on the removal of trees from the Gunderson property that is encroaching on a neighboring property on Spruce Cabin Road at the neighbor's expense. John Seese made a motion to allow the tree company to remove two dead trees from the Gunderson property. The motion was seconded by Paul Stotsenburg and carried. All Supervisors voted aye.

As there were no further business or public comment, Paul Stotsenburg made a motion to adjourn the meeting at 10:15 a.m. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Respectfully submitted,