

**Barrett Township Supervisors
February 15, 2018**

A regular meeting of the Barrett Township Supervisors was held on Thursday, February 15, 2018 at the Barrett Township Building on Route 390 in Mountainhome, PA. The meeting was called to order at 5:30 p.m. by Chairman William Pipolo, Jr.

Present: William Pipolo, Jr. Patti O’Keefe, Grant Hilfiger, John Seese, Solicitor Todd Weitzmann, Jeryl Rinehart and the public. Benjie Labar and Pam Gardsy were absent.

There were no public comments on the agenda items.

The minutes of the January 24, 2018 meeting were approved on a motion made by William Pipolo, Jr. and seconded by Grant Hilfiger and carried. All the Supervisors voted aye.

William Pipolo, Jr. made a motion to approve the payment of the following bills:

- January 24, 2018 - General Fund - \$ 24,621.03, Park and Recreation Fund – \$ 1,836.72, LST Fund - \$ 2,075.31, Fire Fund - \$ 1,571.43**
- January 31, 2018 - General Fund - \$ 47,160.98, Fire Fund - \$ 1,213.83, Park and Recreation Fund – \$ 559.80, LST Fund - \$ 10,506.00**
- February 7, 2018 – General Fund - \$ 3,277.88, Park and Recreation Fund – \$ 329.78, State Fund - \$36.73**
- February 14, 2018 – General Fund - \$ 19,225.42, Park and Recreation Fund – \$ 35.00, LST Fund – 11,144.04, Fire Fund - \$ 1,399.19**

The motion was seconded by John Seese and carried. All Supervisors voted aye.

Reports:

a. The Treasurer’s Report was read. On a motion made by John Seese and seconded by Grant Hilfiger and carried, the report was accepted as read.

b. The Building, Zoning and S.E.O. Reports were read. On a motion made by William Pipolo, Jr. and seconded by Patti O’Keefe and carried, the reports were accepted as read.

c. The Ambulance Report was read. On a motion made by William Pipolo, Jr. and seconded by Patti O’Keefe and carried, the report was accepted as read.

Old Business:

a. Jeryl Rinehart gave an update on the 911 Signs, she reported that about 300 letters and order forms were mailed to residents who have not had their 911 Signs installed. Approximately 65 order forms have been received.

New Business:

a. William Pipolo, Jr. made a motion to approve the payroll for January 30, 2018 in the amount of \$ 14,030.62 for gross wages, \$ 429.95 for state liability, \$ 3,174.79 for federal tax liability, \$ 11,384.53 for net wages. The motion was seconded by Grant Hilfiger and carried. All Supervisors voted aye.

b. William Pipolo, Jr. made a motion to close the office on Monday, February 19th in observance of Presidents' Day. The motion was seconded by Grant Hilfiger and carried. All Supervisors voted aye.

c. William Pipolo, Jr. made a motion to approve the Dog Training Event on Saturday, April 21, 2018 at the Dog Park. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

d. A letter was received from the Monroe County Commissioners informing the Supervisors that each year they are required to create a list of the beneficiaries of the hotel tax and submit the list to the Pocono Mountain Vacation Bureau for their review. The list of beneficiaries was enclosed and will be on available for review at the Township office.

e. Discussion was held on the proposal submitted by Markley Actuarial Services, Inc. to administer the Non-Uniform Pension Plan. William Pipolo, Jr. made a motion to approve the agreement with Markley Actuarial Services, Inc. in the amount of \$ 3,100.00 and to have John Seese, the Plan Administrator sign the agreement. The motion was seconded by John Seese and carried. All Supervisors voted aye.

f. A letter was received from Rock Hill Concrete Inc. informing the Supervisors that effective April 1, 2018, they are implementing a price increase of \$ 4.00 per cubic yard for concrete.

g. A letter was received from PA DEP notifying the Township that J.A. Reinhardt & Co., Inc. has failed to submit Discharge Monitoring reports from July to December 2016 for Industrial Storm Water as required by the NPDES Permit.

h. It was noted that the 2017 Annual Report for the Brodhead Watershed Association was received.

i. The Cabinet in Your Community Event is being held on Tuesday, February 27, 2018 at 1:30 p.m. at the E.S.U. Innovation Center.

j. A letter was received from PA DEP informing the Supervisors that they have approved the Site Characterization Report and Remedial Action Plan for Mick Motors.

k. A letter was received from Brodhead Chapter Trout Unlimited inviting the Supervisors to attend their Annual Banquet on Friday, March 23, 2018 at the Stroudsmoor Country Inn.

l. Tax Collector Judy Linder submitted a report indicating the loss of tax revenue in the amount of \$ 15,534.42 from 2017 to 2018. It was noted that the tax revenue loss was anticipated in the preparation of the 2018 Budget.

m. William Pipolo, Jr. made a motion to approve Building Code Officer Shawn McGlynn completing the questionnaire for the Insurance Services Office, Inc. The motion was seconded by John Seese and carried. All Supervisors voted aye.

n. A letter was received from Joan Gray thanking the Supervisors for their donation to the Fire Company on behalf of her husband, Art Gray.

o. A letter was received from Pioneer Construction Company, Inc. informing the Supervisors that road construction is anticipated to begin on March 1, 2018 and will include traffic implementation of single lane traffic with a traffic signal for the repair of the bridge near Dutch Hill Road on Route 390.

p. It was noted that the Voter Registration Office is looking for people to work the voting polls for this year's elections. Residents can contact the Voter Registration Office if they are interested.

Miscellaneous:

a. It was noted that a certificate of insurance was received from Ed's Auto Service.

William Pipolo, Jr. made a motion to go into Executive Session at 5:55 p.m. to discuss personnel matters. The motion was seconded by John Seese and carried. All Supervisors voted aye. William Pipolo, Jr. made a motion to reconvene the meeting at 6:25 p.m. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

William Pipolo, Jr. made a motion to hire Attorney Jerome Cheslock to become the Arbitrator to resolve the differences with the Organization Agreement with Pocono Mountain Regional Police Department. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

**Barrett Township Supervisors
Meeting of February 15, 2018
Page 4. (Misc. – cont.)**

William Pipolo, Jr. made a motion to hire May Labar at a rate of \$ 13.00 per hour as a temporary part time employee, retroactive to Monday, February 5, 2018. The motion was seconded by Grant Hilfiger and carried. All Supervisors voted aye.

As there was no further business or public comment, William Pipolo, Jr. made a motion to adjourn the meeting at 6:30 p.m. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

Respectfully submitted,

Terence Pinchart