

BARRETT TOWNSHIP SUPERVISORS
MINUTES OF THE REORGANIZATION MEETING OF JANUARY 6, 2025

The Reorganization Meeting of the Barrett Township Board of Supervisors was held Monday, January 6, 2025, at the Barrett Township Municipal Building on Rte. 390 in Cresco, PA. The meeting was called to order at 9:00 a.m. by Chairman Pamela Gardsy.

Present: Pam Gardsy, Kelly Slinger, Patti O'Keefe, John Seese, Darryl Speicher, Solicitor Todd Weitzmann (present by phone), Jeryl Rinehart and the public.

Solicitor Todd Weitzmann opened the floor to nominations for Chairman of the Board of Supervisors. Darryl Speicher made a motion to nominate Pam Gardsy, the motion was seconded by John Seese. As there were no other nominations for Chairman, the motion was carried, and all Supervisors voted aye.

Pam Gardsy opened the floor to nominations for Vice-Chairman of the Board of Supervisors. Pam Gardsy made a motion to nominate Patti O'Keefe as Vice-Chairman of the Board of Supervisors. The motion was seconded by Kelly Slinger. As there were no other nominations for the office of Vice-Chairman, the motion carried, and all Supervisors voted aye.

Pam Gardsy opened the floor to nominations for Secretary. Pam Gardsy made a motion to nominate Kelly Slinger as Secretary of the Board of Supervisors. The motion was seconded by Darryl Speicher as there were no other nominations for the office of Secretary, the motion carried, and all Supervisors voted aye.

Pam Gardsy opened the floor to nominations for Assistant Secretary. Pam Gardsy made a motion to nominate Darryl Speicher as Assistant Secretary of the Board of Supervisors. The motion was seconded by John Seese. As there were no other nominations for the office of Assistant Secretary, the motion carried, and all Supervisors voted aye.

Kelly Slinger made a motion to appoint Pam Gardsy as the Administrative and Operations Director at a recommended rate of \$ 36.05 per hour. The motion was seconded by Patti O'Keefe and carried. Pam Gardsy abstained due to a conflict of interest. All other Supervisors voted aye.

Pam Gardsy made a motion to appoint Darryl Speicher to take over as Assistant Treasurer in the event that injury, serious illness, or death; prevents the Treasurer from performing his/her duties. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to appoint Jim Seese as Roadmaster Maintenance Superintendent at a recommended rate of \$ 26.50 per hour for hours actually worked for the year 2025. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Shane Schratt as Assistant Maintenance Superintendent at a recommended rate of \$ 26.50 per hour for hours actually worked for the year 2025. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint John Seese as Chief Administrative Officer of the Non-Uniform Pension Plan, which is administered by Equitable and Conrad Siegel. The motion was seconded by Kelly Slinger and carried. John Seese abstained due to a conflict of interest. All other Supervisors voted aye.

Pam Gardsy made a motion to reappoint Deanna Schmoyer as Township Engineer at a rate of \$ 90.00 per hour. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to appoint Hanover Engineering as Alternate Township Engineer at a rate per the 2025 fee schedule. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to appoint Judy Linder as Bookkeeper at a rate of \$ 1025.00/month, with additional work billed at \$ 60.00/hr. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Jeryl Rinehart as Township Sewage Enforcement Officer at the rate of \$ 28.66 per hour with 50% of the septic permit inspection fees and mileage for vehicle use that is set at the Internal Revenue Service mileage rate. The motion was seconded by Kelly Slinger and carried. John Seese abstained due to a conflict of interest. All other Supervisors voted aye.

Pam Gardsy made a motion to reappoint Steve Gitch as Alternate Sewage Enforcement Officer when the S.E.O. has a conflict of interest or is absent at the part-time rate of \$ 28.66 per hour for office time and \$ 35.00 for inspections performed and mileage for vehicle use that is set at the Internal Revenue Service mileage rate. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Jeryl Rinehart as Township Zoning Officer at the rate of \$ 28.66 per hour and mileage for vehicle use that is set at the Internal Revenue Service mileage rate. The motion was seconded by Kelly Slinger and carried. John Seese abstained due to a conflict of interest. All other Supervisors voted aye.

Pam Gardsy made a motion to reappoint Richard Furs, Lehigh Valley Codes as the Assistant Zoning Officer at the rate of \$ 60.00 per hour when the Zoning Officer has a conflict of interest or is absent. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Richard Furs, Lehigh Valley Codes as the Building Code Enforcement Officer. The motion was seconded by Kelly Slinger and carried. All Supervisors vote aye.

Pam Gardsy made a motion to reappoint Jeryl Rinehart as the Recording Secretary to the Barrett Township Supervisors and Planning Commission at the normal hourly rate. The motion was seconded by Darryl Speicher and carried. John Seese abstained due to a conflict of interest. All other Supervisors voted aye.

Darryl Speicher made a motion to reappoint Pam Gardsy as the Right to Know Officer. The motion was seconded by Kelly Slinger and carried. Pam Gardsy abstained due to a conflict of interest. All other Supervisors voted aye.

Darryl Speicher made a motion to reappoint Pam Gardsy as the Grant Writer at a recommended rate of \$ 10,000/year. The motion was seconded by Kelly Slinger and carried. Pam Gardsy abstained due to a conflict of interest. All other Supervisors voted aye.

Pam Gardsy made a motion to appoint Ralph Megliola as the Township Emergency Management Coordinator. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

Pam Gardsy made a motion to appoint Andrew Price as the Township Assistant Emergency Management Coordinator. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Andrew D. Price to the Vacancy Board. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

The Barrett Township Board of Auditors is listed as follows:
Karen Herring - term expires the first Monday of 2027
Nathan Covington – term expires the first Monday of 2026
Christine Macaluso – term expires the first Monday of 2028

Pam Gardsy made a motion to reappoint Andrew Price to a 4-year term on the Barrett Township Planning Commission, which will expire December 31, 2028. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

The Barrett Township Planning Commission members are as follows:

Andrew Price	term expires	December 31, 2028
Brick Linder	term expires	December 31, 2027
Patti O'Keefe	term expires	December 31, 2026
William Pipolo, Jr.	term expires	December 31, 2027
Ralph Megliola	term expires	December 31, 2027

Pam Gardsy made a motion to reappoint Peter Pipolo as an alternate member to the Barrett Township Planning Commission. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Loree Guthrie to a 3-year term on the Barrett Township Zoning Hearing Board, which will expire December 31, 2027. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

The Barrett Township Zoning members are as follows:

Ralph Fish, Jr.	term expires	December 31, 2025
Richard Price, Jr.	term expires	December 31, 2026

Pam Gardsy made a motion to reappoint Rick Scrudato as an Alternate Zoning Hearing Board member in the event of a conflict of interest of one of the regular members. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint Charlene Barry as the P.A.R.C. Representative for Barrett Township. The motion was seconded by Patti O'Keefe and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint the following Environmental Advisory Committee Members: The motion was seconded by Kelly Slinger and carried. Patti O'Keefe and Darryl Speicher abstained due to a conflict of interest. All other Supervisors voted aye.

The Environmental Advisory Council is as follows:

Darryl Speicher	term expires	January 1, 2026
Kathleen Sandt	term expires	January 1, 2026
Sally Duffy	term expires	January 1, 2026
Jennifer Mitterder	term expires	January 1, 2027
Patti O'Keefe	term expires	January 1, 2027

Pam Gardsy made a motion to reappoint the following Members to a 1-Year term ending December 31, 2025, to the U.C.C. Appeals Board:

David Price	Samuel Prynda	Vincent Piacente	Chadd Gray	Vacancy
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The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint the following Members to a 1-Year term ending December 31, 2025, to the Property Maintenance Appeals Board:

David Price	Samuel Prynda	Vincent Piacente	Chadd Gray	Vacancy
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The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint the following Members to a 1-year term ending December 31, 2025, to the Architectural Review Committee:

William Hopkins	Karl Weiler	Brick Linder
Annie Grill	Fran Durst	Jeff Rudder
Ralph Megliola		

The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to reappoint the following Members to a 1-year term ending December 31, 2025, to the High Acres Park Committee:

Angela Jones - Price	Dina Rinehart	Kelsie Bartholomew	Jeryl Rinehart
Blake Rinehart	Lucas Donlan	Blake Rinehart	Harry Ladlee, Jr.

The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to appoint or reappoint the following Supervisors to be in charge of the following departments:

Administrative Offices – Kelly Slinger
Police Department – Patti O'Keefe
Roadmaster/Maintenance – Darryl Speicher
High Acres Park Committee – Pam Gardsy
Council of Governments representative – Patti O'Keefe
Library Board – Darryl Speicher
EAC – Patti O'Keefe
PMR Ambulance Board – Darryl Speicher
ARC – Pam Gardsy
PARC – Patti O'Keefe
Fire Company – Kelly Slinger

The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to appoint the following Solicitors for 2025:

Board of Supervisors: Todd Weitzmann, Esq. -- Primary -- Rate, \$ 1100.00 monthly
retainer, \$ 205.00/hour

Cramer, Swetz, McManus, Jordan, & Saylor, P.C. -- Alternate, Rate --
\$ 260.00/hour

Zoning Hearing Board: James Fareri, Esq. -- Primary, Rate - \$ 195.00/hour

Planning Commission: Deborah Huffman, Esq. -- Primary, Rate - \$ 205.00/hour

Todd Weitzmann, Esq. -- Primary, Rate - \$ 205.00/hour

Cramer, Swetz, McManus, Jordan, & Saylor, P.C. -- Alternate, Rate --
\$ 260.00/hour

Zoning Officer: Cramer, Swetz, McManus, Jordan, & Saylor, P.C., Rate -- \$ 260.00/hour

UCC Appeal and Property Maintenance Appeal: Geoffrey S. Worthington, Esq. Rate --
\$ 200.00/hour

The motion was seconded by John Seese and carried. All Supervisors voted aye.

Pam Gardsy made a motion to set the Supervisors' regular meetings to the 2nd Wednesday of each month at 5:30 p.m. and the 4th Wednesday of each month at 8:00 a.m. and the Supervisors workshop meeting to the 3rd Wednesday of each month at 8:00 a.m. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to set the Tax Collector's salary at 4.5 % of all taxes collected. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to approve all mileage reimbursements for 2025 that shall be paid at the current IRS rate. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion that First Keystone Bank be made depositor for the General Fund, Open Space Fund, Fire Fund, Park and Recreation Fund, Road Machinery Fund, Admin Rec Complex Fund, LST Fund and the State Fund. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion that ESSA Bank be made depositor for the Library Fund and Ambulance Fund. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Kelly Slinger made a motion to authorize the Administrator & Operations Director and one other Supervisor to sign all checks. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to set policy that all bills shall be paid at a public meeting except for certain recurring payments such as: contracts, payroll, discount bills, insurance, and interest payments. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to authorize the Treasurer to issue a check in case of an item of immediate need to be secured by cash. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Kelly Slinger made a motion to authorize the Administrator & Operations Director to spend up to \$ 1,500.00 per month with the approval of one other Supervisor. The motion was seconded by John Seese and carried. All Supervisors voted aye.

Pam Gardsy made a motion to recommend that the Treasurer's Bond be set at \$1,000,000.00. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to authorize the Roadmaster/Maintenance Superintendent to spend up to \$2,500.00 per month for emergency parts and supplies with the approval of another Supervisor. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion to set the following wages for the Maintenance Department be approved based up to 2080 hours:

Roadmaster/Maintenance Superintendent - \$ 26.50 per hour
Assistant Roadmaster/Maintenance Superintendent - \$ 26.50 per hour
Equipment Operator with CDL – \$ 25.26 per hour (Hired before 6/2017)
Equipment Operator with CDL – \$ 23.18 per hour (Hired after 6/2017)
Part time Maintenance Laborer - \$ 21.79 per hour
Full-time Facilities Maintenance - \$ 24.72 per hour
Part time Park/Facilities Maintenance - \$ 16.00 per hour
Administrative Assistant - \$ 19.00 per hour

The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to establish that Township employees will be paid at time and one-half of the hourly rate after 40 hours have actually been worked in accordance with the Fair Labor Standards Act. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to establish that paydays shall be on a biweekly schedule, with each pay period ending on Tuesday and paychecks being distributed the next day. The first pay period shall end on Tuesday, January 7, 2025. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Pam Gardsy made a motion that any advances in pay may be made by motion of the Board of Supervisors in the event of an emergency. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

Pam Gardsy made a motion to authorize the Administrative Offices, in accordance with the Municipal Records Manual, to dispose of the following public records: Bank Statements and Vouchers from 2016. The motion was seconded by Kelly Slinger and carried. All Supervisors voted aye.

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As there was no further business or public comment, Pam Gardsy made a motion to adjourn the meeting at 9:34 a.m. The motion was seconded by Darryl Speicher and carried. All Supervisors voted aye.

Respectfully Submitted.

Teryl Rexhart